**Acle Parish Council**

**Clerks’ report for Parish Council meeting on 28th November 2022**

The meeting will start with an item to discuss the proposal from Crocus Housing for new housing in the village.

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| **1.** | **Matters Arising from the Meetings of 31st October** |
| 1.1 | **Acle & District Men’s Shed** members have completed the access ramp for the second door and constructed some steps to the fourth door. |
| 1.2 | **Warm Spaces and Support for Local** **Residents** – if any update. |
| 1.3 | BDC has sent details of the proposed changes to **boundary changes** for parliamentary elections. Acle remains in the Broadland Constituency, which will become the new Broadland and Fakenham Constituency. |
| 1.4 | The clerk dropped off **58 welcome packs** at Swallowtail Place, ready for the new residents; including the Parish Council leaflet, the latest PC Community News, What’s On in Acle, posters for the Men’s Shed, Tea & Talk sessions, Cuppa Care and the Acle News Village Directory. Jamie will drop off copies of the new Acle News. Thanks to Fiona for writing the Community News. |
| 1.5 | The clerk attended the **Community Fun Day** on 27th October. |
| 1.6 | **New Cemetery:**  Local farmer Nicholas Crane has just ploughed the cemetery area. Bure Valley Conservation Group are booked to come and plant the hedgerows on 7th December. The Surveyors will come and re-survey the plot so that the fencing can be put back in along the correct boundary. Richard Powell has kindly made all the arrangements for the purchase of the hedgerows and tree guards, he will also be advising BVCG where the hedgerows are to go.  BDC has given a grant for £500 for the new hedgerows.  Nicholas Crane said that it is now too late to plant the grass seed, but he will return by the end of March to drill and sow the grass. |
| 1.7 | **Old Cemetery:**  George and Jen Taylor are going to take over doing regular maintenance to the old cemetery such levelling out the graves which have sunk or are still risen and reseeding and clearing the compost heap. Please note Garden Guardian which maintains the grass will continue to do this.  Abbey Memorials have begun work on the remedial work to the 10 memorials which were showing damage.  A resident has offered to donate a new bench for the cemetery in memory of his late wife. |
| 1.9 | **Public Toilets**  There has been an incident of vandalism at the Public Toilets; the window in the gents has been broken. This has been reported to the Police. We still have not heard anything from BDC about whether Acle Toilets are on the list of their planned refurbishments. |
| 1.10 | **Play Areas:** The new Basket Swing has been collected from Fairhaven Primary School by George Taylor, who is kindly storing this for us, and will install the swing with some matting. |
| 2 | **PJ - Planning: (Agenda item 6)** |
| 2.1 | **Land to rear of** **Pharmacy** – demolish single storey extension and create 4 one-bedroom apartments, alterations to residential living space above Pharmacy, including first floor extension to existing apartment 6, new staff room from pharmacy with access staircase to existing apartment 5, and new highway access onto The Street (20221719). |
| 2.2 | **23 Priory Close** – velux window in west front roof slope (20221707). |
| 2.3 | Land at **Acle new Road pumping Station** – smart metering antennae (20221863) |
| 3 | **Finance Report: (Agenda item 7)** The Finance Report is available. |
| 4.1 | **Recreation Centre: (Agenda item 8)**  APC paid for the grass improvement works at the outdoor bowls club, and youth football goals and floodlights, for reimbursement by BDC out of the S106 monies arising from local developments in Acle. |
| 5 | **Chocolate Box and The Brian Grint Centre: (Agenda item 9)**  There have been two site meetings since our last APC meeting, 9th November attended by Jamie, Barry, Tony, Pauline and Fiona, (apologies from Angela) and 23rd November attended by Angela, Jamie, Tony and Fiona. (Apologies from Barry and Pauline.)  The Tenant is now back in the refurbished Chocolate Box, which looks great.  Broadland Windows have been to survey the Service Yard Door ready for fitting.  The deputy clerk is instructing Infinity Norse to conduct a Legionella Risk Assessment for both CB and BGC once BGC is complete.  **The Brian Grint Centre**  Brian Grint Centre is now scheduled to be complete 2nd December 2022, with the Foodbank moving back in on the weekend of 3rd & 4th December. The Archive can also move back in after the 2nd December. |
| 6.1 | **Barclays: (Agenda item 10)**  The site meetings above also included the Barclays building.  The deputy clerk has been in contact with BDC about the naming and numbering of the Units. They have suggested that we give the building a name and then go as per below for the address:  Occupier Name  Unit1 (to 4)  Barclays House (this is only an example we need to decide on the name)  The Street  Please can the Councillors have a think of names that would be suitable; we obviously need to make sure any name chosen is not too close to another building name that is already in the village.  Jen Taylor is scheduled to clear the area of weeds.  We have been working closely with Dan Bycroft for sourcing tenants for the new Barclays Units.  I have ordered the Bike Repair Stand and when it arrives will ask the builders if they are able to install.  I have arranged for a Commercial EPC to be done for Barclays.  There was a query around the Planning Approval for the building as it still shows as a Nursery, WTC confirmed with an email from the BDC Planning Officer that there is no need to resubmit any new plans as the building remains under Class E, which includes a café.  The front doors have been confirmed by multiple parties that they do indeed meet Building Regulations.  I am speaking with BDC about changing the bin collection points for the Flats to New Road as the bins can no longer be stored in front the building or be collected from the front of the building.  We also need to discuss car park management and fencing along the front of the site. |
| 7 | **Highways (Agenda item 11)** |
| 7.1 | NCC have been informed that the Water Storage Containers on Pyebush Lane need to be cleared. Paul Sellick from NCC has said he will arrange for this to be done.  NCC have said they will cut the Brambles on New Road which are obstructing the pavement between the Fish and Chip Shop and Travel Lodge, these will be cut back by 30 metres.  The deputy clerk has been in contact with Paul Sellick about seeing if there is anything NCC can do to improve the corner from the A1064 and Old Road, given that there is a pedestrian crossing almost immediately after the corner. It has been suggested perhaps a 30mph Roundel and a sign on the left to indicate there is pedestrian crossing. The grass verge which gets overgrown on occasions has been cut and added to NCC’s regular cutting schedule. This is ongoing, once NCC have made a final decision I will report back to APC. |
| 7.2 | **Mobile Vehicle Activated Sign:** Jamie can give a report. |
| 8 | **Events: (Agenda item 12)**  Coronation event in May 2023. |
| 9 | **Beighton Road Play Area: (Agenda item 13)**  We want to extend the lease with Clarion so that it is worthwhile us putting in new play equipment. There will be some legal fees associated with this, and Clarion will expect us to pay their legal fees as well as our own. They estimate their legal fees would be £1,000. |
|  | Pauline and Fiona – 25th November 2022 |