**Accessibility statement for AclePC.norfolkparishes.gov.uk**

This accessibility statement applies to this website.

This website is run by Acle Parish Council. We want as many people as possible to be able to use this website.

We’ve also made the website text as simple as possible to understand.

[AbilityNet](https://mcmw.abilitynet.org.uk/) has advice on making your device easier to use if you have a disability.

**How accessible this website is**

Excel and Word documents from Summer 2020 will be prepared in a way to make them as accessible as possible. Most older Excel and Word documents are accessible but there may be uses of tables which make the documents slower to access.

Documents which are scanned will not be accessible. These will include the Annual Governance and Accountability Statements, and Budgets, but the Accounts are available as an Excel spreadsheet upon request.

**Feedback and contact information**If you need information on this website in a different format like accessible PDF, large print, easy read, audio recording or braille:

* email: PaulineJames@aol.com
* call: 01493 751070

We’ll consider your request and get back to you within fourteen days.

**Reporting accessibility problems with this website**

We’re always looking to improve the accessibility of this website. If you find any problems not listed on this page or think we’re not meeting accessibility requirements, contact: Pauline James, parish clerk, at PaulineJames@aol.com or 01493 751070.

**Enforcement procedure**

The Equality and Human Rights Commission (EHRC) is responsible for enforcing the Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018 (the ‘accessibility regulations’). If you’re not happy with how we respond to your complaint, [contact the Equality Advisory and Support Service (EASS)](https://www.equalityadvisoryservice.com/).

**Contacting us by phone or visiting us in person**email: PaulineJames@aol.com

call: 01493 751070

Visit: Beech Farm, 15 Marsh Road, Upton NR13 6BP (by appointment)

**Technical information about this website’s accessibility**

Acle Parish Council is committed to making its website accessible, in accordance with the Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018.

**Compliance status**

This website is partially compliant with the [Web Content Accessibility Guidelines version 2.1](https://www.w3.org/TR/WCAG21/) AA standard, due to the items listed below.

**Non-accessible content**

The content listed below is non-accessible for the following reasons:

Scanned documents are not accessible.

**Non-compliance with the accessibility regulations**Scanned documents are not accessible. When we are able to publish these documents in a different format we will do so.

**Disproportionate burden**We believe that it would be a disproportionate burden to change older documents to an accessible version. We will work to make all documents published after September 2020 accessible, as well as all active administrative documents published after 23rd September 2018.

**PDFs and other documents**

The accessibility regulations [do not require us to fix PDFs or other documents published before 23 September 2018](http://www.legislation.gov.uk/uksi/2018/952/regulation/4/made) if they’re not essential to providing our services. For example, we do not plan to fix documents and accounts published prior to this date.

Any new PDFs or Word documents we publish will meet accessibility standards.

**Live video**

We do not at present publish live video.

**Preparation of this accessibility statement**

This statement was prepared on 27th July 2020.

This website was tested by Broadland Digital on behalf of the Norfolk Association of Local Councils.