**Acle Parish Council**

**Clerk’s report for Parish Council meeting on 29th June 2020**

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| **1** | **Covid19 Virus:** |
| 1.1 | The **public toilets** are still closed but Broadland District Council is working to open those that they manage and is happy for us to re-open Acle’s toilets, with adequate measures in place. |
| 1.2 | The **play areas** can be re-opened on 4th July so I’ll go round and remove the notices on 4th. Guidance states that parents are advised to supervise their children to ensure that they use hand sanitiser and then go home and wash their hands, so I have printed out some posters to this effect, also asking people not to use the play area when another family is there. |
| 1.3 | Chair Angela Bishop’s report on what the Resilience Group has been doing to help residents and co-ordinate volunteers, including our **Acle Food Bank** has been posted on the website. |
| 1.4 | **Broadland District Council’s 01508 533933 and Norfolk County Council’s 0344 8008020 numbers are widely advertised and remain the numbers to ring for assistance.** |
| 1.5 | Despite the relaxation of restrictions, the Government advice is still that we should work from home if we can, and that we should **continue to meet virtually**, so we’ll be Zooming for a while yet. The legislation for parish councils has always been that the public can attend the meetings. The main advantage to virtual meetings is that any number can attend, whereas if we returned to physical meetings we would have no control on the number of people attending, which could make physical distancing impossible to plan for. |
| 2 | **Minutes**  The minutes for the three meetings have been posted on the website. |
| 3 | **Matters Arising from the Meeting of 18th May** |
| 3.1 | Crocus have sent details of a residents’ management company that has been set up to look after the open spaces on the Leffins Lane development, Oaks Meadow Management Company Ltd, which has appointed Atlantis to manage the open spaces, street lights and underground drainage system. |
| 3.2 | Kirstin Hughes, Business Support and Promotion Manager at BDC, offered the landlords £750 towards new signage at the entrance to the Damgate Lane Industrial Units. She had reservations about increasing signage to the units as they are not technically retail units, so they do not want to encourage people to drive there speculatively. |
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| 4 | **Matters Arising from the Meeting of 8th June** |
| 4.1 | Obviously there are some banners around the village with the Shop Local – Shop Acle message. Angela Bishop and Jamie Pizey will give an update on progress with this at the meeting. |
| 5 | **Correspondence Received** |
| 5.1 | John Harriss has asked if someone would take on the maintenance of the **planters** on The Green. |
| 5.2 | At the March meeting I was asked to get a price for a **portable SAM2** (Speed Awareness Messaging unit) to be put up in various locations around the village to advise drivers when they are driving above the speed limit. NCC Highways have approved sites on Norwich Road, New Road, Old Road and A1064, South Walsham Road and Reedham Road.   Cllr Jamie Pizey is still willing to move the sign around and charge it up. The battery lasts about two weeks. You can download the information onto non-Apple products to get the details of the number of vehicles breaking the speed limit, and what speeds.  The cost for the unit from Westcotec, NCC’s preferred supplier, including 5 brackets, charger and spare battery is £3,250.00 + VAT.  Hopefully our static VAS (vehicle activated sign) on Reedham Road at the edge of the village will be able to be fitted soon. |
| 5.3 | We’ve been notified that our new Acle Beat Manager is **PC Jackie Chambers**, assisting PC Steve Clarke. |
| 6 | **Projects:** |
| 6.1 | **Former Barclays Bank** **building** – the document for the surrender of the lease between the Parish Council and Barclays Bank has been signed by Tony Hemmingway and Barry Coveley, on behalf of the Parish Council, and it will be returned to Mills & Reeve, ready for completion. |
| 6.2 | **New Cemetery** – searches need to be done on the land we are buying. |
| 6.3 | **Youth club** – the sports part of the youth club will start back on 7th July for 2 hours from 6.30pm. A detached form (outdoors engagement) of the youth club will start back from 4th August. |
| 7 | **Any Other Business** |
| 7.1 | The square of grass outside the play area in **Oaks Lea** has been dug over ready for planting. |
| 7.2 | I “attended” a training session on **Engaging your Community**. Although a fair bit was aimed at those wanting to do Neighbourhood Plan, it was a useful reminder about “hard to reach” groups, and made me get on with setting up an Instagram page: Shop\_Acle . |
| 7.3 | I also did a one-to-one training session on learning how to make documents **accessible**, especially for those people who use a document reader. Luckily most of my documents are already disability-compliant, but my use of tables in Word makes it a bit slow for a document reader. |
| 7.4 | Amie Evans, adult development worker at NCC, got in touch to say that she will be ready to relaunch the campaign for **Acle’s Men’s** Shed as soon as it is possible and appropriate to do so, but that is likely to be September or October before it can start. |
| 7.5 | I’ve ordered the new bins for the village centre. |
| 7.6 | Cllr Anna Wade will monitor the dog poo bag dispensers around the village and re-fill as required. |
| 7.7 | Cllr Wendy Kenny got a quote for a new wooden **planter** for The Green, at £196. This quote has been accepted. |
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|  | Pauline - 28th June 2020 |