Acle Parish Council

Meeting Date: Monday, 29th April 2019
Venue: Methodist Hall, Bridewell Lane, Acle
Time: 7.00 p.m.

**PUBLIC FORUM:**

There were fifteen members of the public present. Matters raised included vandalism at the play area on Springfield, leaks in the Reedham Road underpass, and a suggestion that a footway should be constructed along A1064 to improve pedestrian access in that part of the village.

**District Councillor Lana Hempsall** was asked about the changes at Broadland District Council, following the introduction of joint working with South Norfolk Council. Some key members of staff appear to be leaving as a result of the changes.

**County Councillor: Brian Iles** reported that he is concerned about some of the changes at BDC. Following complaints from residents about speeding in Reedham Road, he has contacted the local Highways engineer and has requested a survey of the road and recommendations for improvements. A report into flooding in Acle will include flooding at the Church corner and A47 westbound sliproad. There is no further news on the Herondale site.

**PRESENT:**
Chairman: Tony Hemmingway
Councillors: Sally Aldridge, Angela Bishop, Jackie Clover, Barry Coveley, Roger Jay and Anna Wade. Also Parish Clerk, Pauline James.

It was noted that Annie Bassham had resigned as she has moved away from the village.

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| **1** | **APOLOGIES** David Burnett, Jamie Pizey and Chris Linehan. |
| **2** | **DECLARATIONS OF INTEREST**Barry Coveley declared a disclosable pecuniary interest in any financial transactions with the Recreation Centre, as Trustee.  |
| **3** | **MINUTES**The minutes of the meeting of 25th March 2019 were agreed to be correct, and were signed by Tony Hemmingway as Chairman of the Parish Council. |
| **4** | **MATTERS ARISING** |
| 4.1 | The East Coast Truckers’ Charity sent a letter of thanks for the recent donation. |
| 4.2 | Ten people were nominated for the Parish Council; Sally Aldridge, Angela Bishop, David Burnett, Jackie Clover, Barry Coveley, Jayne Greenacre, Brian Grint, Tony Hemmingway, Jamie Pizey and Anna Wade. All ten are automatically elected as parish councillors from 6th May. |
| 4.3 | Crocus Construction reported that it looks unlikely that Norfolk County Council will require streetlighting on the Leffins Lane site. Crocus can put in footway lighting, which can be adopted by Acle Parish Council or run by a management company. This will be on the agenda for the next meeting. |
| 4.4 | Crocus Construction have chosen road names of Daisy Way, Poppy Way, Primrose Drive and Alder Way for the Leffins Lane site, which is named Oaks Meadow for marketing purposes. |
| 4.5 | Highways Agency confirmed that they would inspect the road and footway at the junction of the A47 sliproad and Norwich Road, where the road surface is poor and there are cracks in the ground. |
| 4.5 | Anna Wade reported on the recent community litter pick; seven volunteers participated and seven sacks of rubbish were collected. Anna was thanked for co-ordinating this event. |
| **5** | **CORRESPONDENCE** |
| 5.1 | The Broads Authority proposes to add signage for villages which are part of the Broads, stating “Broads National Park” using the Authority’s dragonfly logo and background colour. They have limited resources for this and are starting with high-profile locations, such as Acle and would like to add the sign on the A47 sliproad, A47/Acle New Road roundabout and A1064 in a north direction. The councillors supported this initiative. |
| 5.2 | A scheme to introduce “plastic-free communities” was discussed. It was agreed to start this scheme once the new Council is in place. Councillors noted that other villages, such as Lingwood and Postwick had active recycling policies and facilities. |
| 5.3 | At the recent Annual Meeting of the Parish of Acle, PC Ian Kennedy presented a list of crimes recorded in Acle for the year to 31st March 2019. He stated that most crimes were minor and that Acle remains a safe place to live. |
| **6** | **PLANNING** |
| 6.1 | **Plans considered at the meeting:**1. **Acle Garden Machinery** – raise and use land (retrospective) and erect storage shed (20190618). There were no objections to the plans.
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| 6.2 | **Plans received between meetings:**1. **Unit 3 Calthorpe Green** – removal of full height timber windows and replacement with aluminium windows (20190479) – the councillors supported the application
2. **Beechwood House, Moulton St** **Mary** – agricultural cattle shed (20190391) – the councillors had no objections to the plans
3. **8 Hillcrest** – two storey side and front extension, single storey front and rear porches (20190538) – the councillors had no objections to the plans
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| 6.2 | **Planning results from Broadland District Council:**1. **The Chantry, Pyebush Lane** – raised rear roof slope eaves, single storey rear extension & single storey side extension of linked garage (20190339) – full approval
2. **Abigail Car Repairs, Bridewell Lane** – demolition of existing workshop and store buildings and erection of two storey dwelling with parking (outline) (20181634) – outline approval
3. **38 Englands Road** – two storey side extension (revised proposal) (20190093) – full approval
4. **42 Beighton Road** – front porch (20190310) – full approval
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| **7** | **HIGHWAYS** |
| 7.1 | The clerk had received a few emails from residents who are concerned about traffic speeds on Reedham Road, especially the section south from Damgate Lane. County councillor Brian Iles has arranged for Highways staff to suggest measures to reduce speeds. |
| 7.2 | Issues with the maintenance of Jubilee Wood have been sent to Norfolk County Farms, who are the owners. |
| 7.3 | It was agreed to renew the premises licence for the village centre, costing £70. |
| 7.4 | The bench at the junction of Damgate Lane and Reedham Road had been repaired. |
| **8**8.1 | **RECREATION CENTRE**Trustee Barry Brooks gave a report: The Broads Walk Challenge will take place on 15th June, with four walks finishing in Acle at the Recreation Centre. It is hoped that work on the memorial garden and new paved terrace will start in May. The generator point will be installed shortly. It was noted that a generator would need to be hired in for use in the case of a power outage. |
| 8.2 | **Public toilets at the Recreation Centre:**Barry Coveley explained that it was planned to refurbish the public toilets at the entrance to the Recreation Centre, which are used by hirers of the hall, bowls club and by users of the play area and passers-by. The cost is estimated to be £24,000 + VAT. The Social Club has offered £15,000 and the Recreation Centre Committee will pay £3,000. The Parish Council agreed to pay for work costing £6,000 + VAT. (Barry Coveley took no part in the voting as he is a trustee.) |
| 8.3 | **Parish Council grant:**The clerk confirmed that the Parish Council had agreed to pay £3,800 to the Recreation Centre towards the insurance premium which increased as a result of the revaluation of the Centre. £1,035.15 was paid in 2018/19 and the balance of £2,764.85 was paid in 2019/20.A total of £7,500 is in the budget for the grant to the Recreation Centre to assist with maintenance and running costs for 19/20, so £4,735.15 remains available.  |
| **9** | **STORE FOR ACLE LANDS TRUST**Dennis Fisher reported that the equipment is currently kept on private property, but a longer-term solution is needed. Various locations were discussed. |
| **10** | **PROJECTS** |
| 10.1 | **Land for a cemetery:** The planning application for change of use of the land to be purchased from the Crane family will be submitted shortly. |
| 10.2 | **Youth club:** Nothing further to report. |
| 10.3 | **Parking Restrictions in village centre:** Nothing further to report. |
| 10.4 | **Regatta on 18th/19th May:** The risk assessment had been received and circulated. |
| 10.5 | **Baskets and bowser:** Nothing further to report. |
| **10** | **FINANCE** |
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| **Receipts:** |  |  £ |
| 42 The Street | Rent for one month | 795.00 |
| 44 The Street | Rent for one month | 600.00 |
| Upton PC | Reimbursement costs | 19.60 |
| Lloyds | Interest | 15.95 |
| Mills & Reeve | Overage monies | 15,433.33 |
| HMRC | VAT refund | 3,931.27 |
| **Payments between meetings:** |  |  |
| SWALEC DD | Electricity for streetlights | 16.62 |
| Wave DD | Water at cemetery | 7.81 |
| Wave DD | Water at public toilets | 493.29 |
| Alan Irvine | Planning fee for new cemetery | 231.00 |
| Recreation Centre | Balance of grant for insurance | 2,764.85 |
| **Online payments:** |  |  |
| Employment costs: |  | 5,286.87 |
| Acle Rec Centre | Youth club room hire x 4 weeks | 96.00 |
|  | Caretaker’s hours re loft | 153.00 |
| Hugh Crane Ltd | Supplies | 58.10 |
| YMCA | 2nd half youth workers | 4,544.00 |
| Drainage Board | Drainage charge | 45.60 |
| T T Jones | Streetlight repairs | 595.03 |
| Broadland DC | Bin collection at Fletcher Room | 664.00 |
| Nfk ALC | Subscription | 481.34 |
| Community Action Nfk | Subscription | 20.00 |
| Sharp | Copying | 19.49 |
| George Taylor | Repairs | 87.50 |
| ADM Plumbing | Service gas boiler | 90.00 |
| **Cheques for payment:** |  |  |
| Robert Monument | Holiday cover for cleaning | 174.48 |
| Wilkersons | Supplies | 38.15 |
| Methodist Church | Room hire – Meetings | 51.00 |
| **Balance c/f 29.04.19** |  | 355,475.86 |
| **Balances in Savings:** |  |  |
| Government Stocks |  | 133,686.00 |
| Cambridge B/Soc | Instant access 0.15% | 91,311.50 |
| Lloyds Bank | 32-day notice 0.57 % | 101,398.36 |
| Nationwide B/Soc |  | 90,448.77 |
| Total monies |  | 772,320.49 |

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|  | These monies include a capital reserve of £346,623 and a reserve for repairs and renewals of £199,082. Outstanding commitments: Parking amendments £20,000 + VATIt was noted that Sally Aldridge had checked the clerk’s bank reconciliation as at 31st March 2019. The payments were authorised.  |
| **11** | **MATTERS FOR NEXT MEETING*** **YMCA bus for the Summer**
* **Bus shelters**
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| **12** | **DATE OF NEXT MEETING:****The Annual Parish Council Meeting - Monday 20th May 2019 at 7.00pm**  |

There being no further business, the meeting was closed.

Signed:………………………………. 20th May 2019
 Chairman