Acle Parish Council

Meeting Date: Monday, 17th December 2018
Venue: Methodist Church, Bridewell Lane, Acle
Time: 7.00 p.m.

**PUBLIC FORUM:**

There were four members of the public present. Matters raised included a thank-you to all who were involved with the lovely Christmas lights.

**County Councillor Brian Iles** gave a report: Norfolk County Council is to carry out repairs to the drains by the Church corner and will also do work on flooding in the Reedham Road underpass once Highways England have carried out repairs to the pumps. NCC is also corresponding with Highways England about the regular flooding on the A47 eastbound sliproad.

**District Councillor Lana Hempsall** gave a report highlighting the work to be included in the Glover Review of the National Parks.

**PRESENT:**
Chairman: Tony Hemmingway
Councillors: Sally Aldridge, Annie Bassham, Jackie Clover, Barry Coveley and Jamie Pizey. Also Parish Clerk, Pauline James.

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| **1** | **APOLOGIES** Angela Bishop, David Burnett, Roger Jay and Anna Wade. |
| **2** | **DECLARATIONS OF INTEREST**Barry Coveley declared a disclosable pecuniary interest in any financial transactions with the Recreation Centre, as a Trustee. Jamie Pizey is on the committee of Acle Society. Annie Bassham is a member of the Acle Archive Group. |
| **3** | **MINUTES**The minutes of the meeting of 26th November 2018 were agreed to be correct, and were signed by Tony Hemmingway as Chairman of the Parish Council. |
| **4** | **MATTERS ARISING** |
| 4.1 | Councillors on the Herondale working party, (Angela, Annie, Sally and Tony), will meet with representatives from Norse Care and from the Saffron Housing on 11th January. It is planned for there to be a 24hr staff presence at the new building, with 58 one- and two-bedroom flats. About one-third would be for sale, leasehold, with the remainder being for rent, managed by Saffron Housing. |
| 4.2 | Tony Hemmingway and the clerk met with John Whitelock of Crocus Contractors. The overage on the site due on 23rd December is expected to be £319,730. Two more properties are due to complete shortly and the overage on these will be included if they complete before 23rd December. The original contract for the sale of the land to Crocus Contractors set out that at the 3rd anniversary of the sale date, the two parties should estimate the overage on the net proceeds of those properties not yet sold. Crocus have proposed that there should be a variation of the contract such that Crocus will pay over the overage monies as each home is sold, with a date of 23.12.2019 for a further review of the situation. This was agreed to be a sensible approach. |
| 4.3 | BDC has sent details of the elements to be included in the refurbishment of the public toilets. |
| 4.4 | Crocus have agreed to think again about the new street names on the Leffins Lane site. |
| 4.5 | BDC will make a decision by 16th January about the four assets put forward for re-listing as assets of Community Value; Herondale, Signal Box, Library and Public Toilets. |
| 4.6 | NCC said there is no funding available for a pedestrian crossing at Bridewell Lane. |
| 4.7 | The councillor vacancy has been advertised, but there is no requirement to co-opt because parish council elections take place in May 2019. |
| 4.8 | Land issues in Damgate Woods have been resolved. |
| **5** | **CORRESPONDENCE** |
| 5.1 | A resident in Oaks Lea has asked to buy the odd piece of land adjacent to the N/E corner of the Springfield play area - could be partly paved to make parking easier in the area. It was agreed that this would be on the agenda for the next meeting. |
| 5.2 | The Police.uk website listed 15 crimes recorded in Acle in October. |
| 5.3 | BDC proposes to implement a Public Spaces Protection Order across the whole of its district requiring those in charge of dogs to clear up after them in areas open to the public. The councillors supported this. |
| 5.4 | BDC has offered a Tommy Statue for permanent display in the village. The councillors were very pleased to accept this statue. |
| **6** | **PLANNING** |
| 6.1 | **Plans considered at the meeting:**1. **Mr Miller, Bure Cottage, Boat Dyke Lane** – replacement of glazed entrance porch and erection of orangery to rear (20182003). There were no objections to the plans.
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| 6.2 | **Planning results from Broadland District Council:**1. **Crocus, Land North of Springfield** – variation of condition 4 of PP 20152038 (soft landscaping) – full approval
2. **Nicholas Hancox, Old Road** – conversion of office to one-bedroom apartment (prior notification) – required and granted
3. **33 Nursery Close** – single storey rear extension – prior approval is not required
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| **7** | **HIGHWAYS** |
| 7.1 | NCC carried out investigative work at the drain outside St Edmunds Church; there are two issues with the pipe leading from the gully outside the Church to the chamber in the footway on Reedham Road. Work is programmed for the new year, to dig up the carriageway to replace the broken pipe. |
| 7.2 | NCC said that a pipe is silted up in the underpass on Reedham Road but this requires access to the pumping chamber. Highways England plan to upgrade the pumps early in the new year. The maintenance works to the silted-up pipe will be done at the same time. |
| 7.3 | It was agreed that the numbering on the Parish Council’s streetlights should be re-done where necessary. |
| **8**8.1 | **RECREATION CENTRE**Barry Brooks gave a report: the accounts are expected to show a surplus of income, sufficient to move money to earmarked reserves. The play area will have to be closed for a week to enable the moles to be killed. The Parish Council was asked for funding to help with the creation of a memorial garden to the north of the building. This will be on the agenda for the next meeting. |
| **9** | **STORAGE OF ARCHIVE MATERIALS**The quote to create a new access to the attic space at the Recreation Centre for storage of the Archive material was £2,739.90 + VAT. This was accepted. It was agreed that there would be an agreement whereby the Parish Council has a right of access to the attic space, with a long lease, for a peppercorn rent. |
| **10** | **PROJECTS** |
| 10.1 | **Land for a cemetery:** nothing to report. |
| 10.2 | **Youth club:** Anna Wade sent a report thatthe youth club is well attended and works well with the Active Norfolk sports provision in the main hall.Brundall Parish Council have obtained a quote for a detached Peacemakers mobile unit at £9,630 for 12 months, which could be split between the two parishes. The clerk has told Brundall Parish Council that APC may consider this again in the spring. |
| 10.3 | **Parking Restrictions in village centre:** NCC is collating responses to the public consultation. |
| 10.4 | **Christmas lights:** it was agreed that the lights looked lovely this year. It was agreed that Tony Hemmingway could purchase a simpler timer for the lights run from the flat above Barclays. |
| **11** | **FINANCE** |
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| **Receipts:** |  |  £ |
| 42 The Street | Rent for one month | 795.00 |
| 44 The Street | Rent for one month | 600.00 |
| Upton PC | Reimbursement costs | 100.37 |
| Various | Burial and memorial fees | 740.00 |
| UK Power Networks | Wayleaves | 211.00 |
| Gilts | Interest | 614.45 |
| Bank interest |  | 7.03 |
| **Payments between meetings:** |  |  |
| Jenette Powell | Reimbursement WW1 costs | 88.09 |
| Gill Croft | Reimbursement WW1 costs | 14.08 |
| Angela Bishop | Reimbursement WW1 costs | 80.38 |
| ICO | Subscription DD | 35.00 |
| SWALEC | Electricity for street lights DD | 746.63 |
| Siemens | Copier rental DD | 213.57 |
| **Online payments:** |  |  |
| Employment costs: |  | 4,166.09 |
| Sharp | Copying charges | 35.12 |
| Acle Rec Centre | Youth club room hire x 4 weeks | 96.00 |
| Hugh Crane Ltd | Supplies | 95.74 |
| Mills & Reeve | Legal fees re Springfield | 1,176.00 |
| T T Jones | Streetlight repairs | 1,003.93 |
| SLCC | Subscription | 247.00 |
| BDC | Bin collection at Fletcher Room | 474.60 |
| Rhino | Supplies | 36.00 |
| Total | Electricity at toilets | 81.90 |
| Plumbright | Repairs at toilets | 156.99 |
| Cemetery Development | Survey of sites | 3,840.00 |
| **Cheques for payment:** |  |  |
| Wilkersons | Supplies | 24.06 |
| CPRE | Subs | 36.00 |
| Methodist Church | Room hire | 30.00 |
| **Balance c/f 17.12.18** |  | 152,730.78 |
| **Balances in Savings:** |  |  |
| Government Stocks |  | 132,188.00 |
| Cambridge B/Soc | Instant access 0.15% | 1,309.09 |
| Lloyds Bank | 32-day notice 0.57 % | 101,019.83 |
| Nationwide B/Soc |  | 438.24 |
| Total monies |  | 387,685.94 |

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|  | Expected capital income:£319,730 is expected as overage monies from properties sold on Springfield land. Outstanding commitments: Parking amendments £20,000 + VATThe monies include reserves for repairs and renewals totalling £186,832.It was noted that Annie Bassham had checked the November online payments to the bank statements and the clerk’s latest bank reconciliation.Actual v Budget figures for the 9 months to 17th December were noted.The payments were authorised.  |
| **12** | **BUDGET AND PRECEPT****The Budget Working Party had met to review the draft budget and recommended:*** Increase the precept by 10% to £112,430
* The estimated tax base of 963 Band D properties means an average of £116.75 for the year for a Band D home, or 32 pence per day
* The Clerk’s fee to increase by 5 hours to 25 hours per week, SCP 39 +3 extra for qualifications
* Cemetery fees to increase by £5 each
* Mick Ward’s pay to increase to £8.30 per hour
* Budget shows an expected surplus for 2019/20 of £4,928 before transfers to reserves of £25,550
* Grasscutting increases by 3.5%
* The grasscutting grant for the churchyard increases by 5% to £2,000
* No decision was made on the amount to give to BDC towards the refurbishment of the public toilets
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| **13** | **MATTERS FOR NEXT MEETING*** **Refurbishment of Barclays building**
* **Refill project**
* **Memorial garden**
* **Land at Oaks Lea**
* **Grant for the refurbishment of the public toilets**
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| **14** | **DATE OF NEXT MEETING –The next meeting is Monday 28th January 2019 at 7.00pm in the parish room, opposite Co-Op.** |