Acle Parish Council

Meeting Date: Monday, 25th June 2018  
Venue: Methodist Church, Bridewell Lane, Acle  
Time: 7.00 p.m.

**PUBLIC FORUM:**

Amanda Bayfield and Charlie Wallwere present from the YMCA. Amanda gave an update on the Tuesday evening youth club. Numbers are still down from when it was divided into 2 sessions, but it is felt to be more manageable that way. Active Norfolk will be helping to run some sports sessions. Charlie spoke about a new package offered to assist with anti-social behaviour and illegal drug taking in the village and offered an 8-week trial.

Haydn Thurtle, Vice-Chair of the Broads Authority, spoke about the consultation on the shortlist for a new building at Acle Bridge.

There were five members of the public present. Matters raised included encroachment onto Acle Lands Trust Land at Damgate Woods, and a proposal to purchase additional land for the Trust. There was also some discussion about proving that the land north of the current cemetery is the best site for a new cemetery.

**County Councillor Brian Iles** gave a report. He was asked to find out why Norfolk Property Services had not taken onboard the Parish Council’s request to limit dwellings to single storey adjacent to the boundary with properties in Mill Lane within the planning application for up to 140 dwellings.

**District Councillor Lana Hempsall sent her apologies.**  
  
**PRESENT:**   
Chairman: Tony Hemmingway  
Sally Aldridge, Annie Bassham, Angela Bishop, Jackie Clover, Barry Coveley, Roger Jay, Jamie Pizey and Anna Wade. Also Parish Clerk, Pauline James.

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| **1** | **APOLOGIES** David Burnett, Chris Linehan and Ellen Thompson. |
| **2** | **DECLARATIONS OF INTEREST** Barry Coveley declared a disclosable pecuniary interest in any financial transactions with the Recreation Centre, as Trustee. Angela Bishop, Annie Bassham and Jackie Clover are members of the Acle Archive Group and Jamie Pizey is on the committee of Acle Society. |
| **3** | **MINUTES** The minutes of the meeting of 21st May 2018 were agreed to be correct, and were signed by Tony Hemmingway as Chairman of the Parish Council. |
| **4** | **MATTERS ARISING** |
| 4.1 | The Acle Lands Trust Committee is monitoring the trespass on the Trust’s land. The clerk was asked to contact the Broads Authority about a resident who has dumped grasscuttings adjacent to a dyke at Damgate Woods and to write to ask the owner of land at The Hill if the land could be purchased for public use and conservation. |
| 4.2 | Following discussion of what measures need to be taken for charities and village groups for the General Data Protection Regulation, it was noted that the website of the Information Commissioner’s Office states that not-for-profit organisations do not need to register with the ICO, but that it is important that only information necessary to establish or maintain membership or support may be processed and only this information may be held. |
| **5** | **CORRESPONDENCE** |
| 5.1 | Acle Community Gym sent more information in support of their application for a grant: the group reported that each session is loss-making. The balance in the group’s bank account at 11th May 2018 was £101. After some discussion it was agreed to make a donation of £1,000 towards their running costs. The clerk was asked to mention to the group that Active Norfolk might be able to assist. |
| 5.2 | There had been no further paperwork for the agreement with BDC for the management of the public toilets. |
| 5.3 | The report from the Tuesday night Youth Club was noted. It was confirmed that the Council wished to continue with the YMCA contract for the forthcoming academic year and that this is in the budget already.  The councillors considered an additional YMCA service to help with anti-social behaviour in the village. It was agreed by a majority to pay for an 8-week trial of the 3-hour Bronze package, which would cost £7,500 for the year, so £1,154 for the 8 weeks. The Recreation Centre have kindly offered the small meeting room as an office for the YMCA staff, free of charge. |
| 5.4 | The Police.uk website listed 19 crimes recorded in Acle in April. |
| 5.5 | Highways England have written to ask for ideas for improvements that could be made as part of the dualling of the A47 at North Burlingham, using Designated Funds; environment, cycling, air quality, innovation and growth & housing. Suggestions put forward were: sliproad onto A47 from Norwich Road in eastbound direction, land for a cemetery, assistance with purchase of Herondale for community use and the purchase of additional space at the Fletcher Room. |
| 5.5 | It was noted that the Acle Allotments Association has suspended the ban on hosepipes during the dry weather. |
| 5.6 | The Broads Authority sent details of the plan to reinstate Permitted Development Rights for travelling shows and camping in the Halvergate area. This means that travelling shows and camping would then not need planning permission. The councillors objected to this as they felt that it would be useful to require planning permission for such events. |
| **6** | **PLANNING** |
| 6.1 | **Plans discussed at the meeting:**   1. **Crocus Contractors Ltd., land adj Hillside Farm** – erection of 30 dwellings and associated works (reserved matters following outline PP 20141392) (20180941)   It was noted that the plans include 10 affordable dwellings. It was agreed to request that some of these be allocated for Acle residents in perpetuity. The remaining land at the site will be subject to a later plan. Crocus Contractors have said that there is no interest in commercial land at this location and they are considering self/custom-build and more affordable housing options, together with an office building. They hope to get the speed limit on Leffins Land reduced to 40mph.  There were no objections to the plans.   1. **Acle with Fishley PCC** – infilling existing boiler chamber and construction of new boiler cupboard (20180858). There were no objections to the plans. 2. **Mrs Rodriguez, Bali Hai, Boat Dyke Lane** – single storey east and west extensions (amends PP20180870) and double garage (20180870). There were no objections to the plans so long as the levels do not increase overlooking of the neighbouring property. 3. **Mr Howarth & Ms Johns, 9 Crossway Terrace** – conversion of first floor of existing domestic outbuilding to self-contained annexe with external stairs and privacy panels (20180923). There were no objections so long as the use is restricted to ancillary use by family only. The two parking spaces are already used by the owners and the visibility is poor to the west. 4. A shortlist of designs for a new building at the Broads Authority site at **Acle Bridge** was considered. It was agreed that the first design by Fielden & Mawson was the preferred option. Councillors asked that the following be raised: need to keep the footpath alongside the A1064 well maintained so as to increase access to and from the bridge, adequate parking for the new centre, accessible toilets, plenty of litter bins, space for mooring for de-masting, setting back the building so as to maximise moorings, use of the building by community groups and enabling viewing of the countryside from a height. |
| 6.2 | **Plans considered between meetings:**   1. **Mr Petley, Acle Garden Machinery** – erection of storage shed and raise level of demonstration area (20180027). There were no objections to the plans. |
| 6.3 | **Decisions made by Broadland District Council:**   1. **Acle Recreation Centre** – change of use from grass area to additional car park – full approval. 2. **Norfolk County Council, Land north of Norwich Road** – residential development (up to 140 dwellings) and associated works (outline) – outline approval. 3. **Southfields, 7 South Walsham Road** – single storey rear extension – no PP required (20180636) |
| 7 | **HIGHWAYS MATTERS** |
| 7.1 | Various highways issues were reported. |
| 7.2 | There have been several complaints about the long grass on the roundabout on A47 at the junction with A1064. The clerk will contact Highways England again. |
| **8** 8.1 | **RECREATION CENTRE** Barry Brooks gave a report; work on the new car park should start soon. Various incidences of vandalism and evidence of drug-taking have been reported to the police. |
| **9** | **ILLEGAL DRUG TAKING AND ANTI-SOCIAL BEHAVIOUR** The councillors expressed their concern and disappointment that there is a small number of young people in the village who are vandalising property in the village and that there is considerable evidence of illegal drug taking. There is also considerable litter around the village, including in the library car park.  The clerk reported that it was agreed at the recent Safer Neighbourhood Area Panel (SNAP) meeting to make anti-social behaviour in the village the current priority of the Acle Police.  It was hoped that the extra YMCA services would improve matters over the Summer. |
| **10** | **PROJECTS** |
| 10.1 | **Land for a cemetery:**  Sally Aldridge, Annie Bassham, David Burnett, Tony Hemmingway and the clerk met with Phil Courtier, Head of Planning at Broadland District Council. Mr Courtier agreed that the clerk should contact the owners and agents for the land to the west and south of the village to ask again if anyone would sell some land for a cemetery.  The clerk has written to Norfolk Property Services (land to north of A47), Norwich Diocese (land to north of South Walsham Road) and Jo & Stephen Wright (land to south of Acle). Further letters will be written shortly.  The Broads Authority are also keen to assist. They have offered to keep the current land allocation in their Local Plan, subject to the approval of the Planning Inspector. |
| 10.2 | **WW1 Commemorative event:**  Barry Brooks has applied for funding for the event. |
| 10.3 | **Storage for Archive materials:**  No decision was made. |
| 10.4 | **Herondale:**  The total site is estimated to be about 0.692 hectares/ 1.7acres and the building itself is about 0.151 hectares/ 1/3rd acre. No further correspondence has been received from NCC. |
| 10.5 | **Acle Regatta:**  Roger Jay reported that about £1,200 was raised at the event and this will be paid to local charities. |
| 10.6 | **Generator Point at Recreation Centre:**  A quote has been received for electrical work at the Recreation Centre and the generator point is included in this work. A generator point would assist in times of a power outage. |
| 10.7 | **Parking Restrictions in village centre:**  NCC will arrange a meeting to discuss the outcomes of the first consultation of the local authorities and transport companies. |
| **11** | **COMMITTEES AND WORKING PARTIES** |
|  | |  |  | | --- | --- | | **Street Lighting** | Tony Hemmingway, Roger Jay and Jamie Pizey | | **Planning Committee** | Barry Coveley, Roger Jay and Annie Bassham | | **Youth** | Annie Bassham, Jamie Pizey, Anna Wade and Chris Linehan. | | **Finance** | Tony Hemmingway, Barry Coveley, David Burnett and Ellen Thompson | | **Personnel** | Tony Hemmingway and Angela Bishop | | **Fletcher Room** | Tony Hemmingway | | **Cemetery extension** | Tony Hemmingway, Barry Coveley, David Burnett, and Jackie Clover | | **Herondale** | Sally Aldridge, Annie Bassham and Angela Bishop | | **Resilience/Emergency Planning** | Annie Bassham, Angela Bishop, Jamie Pizey and Anna Wade | | **Acle in Need** | Angela Bishop (Elected for 4 years) | | **Acle Regatta** | Roger Jay | | **Roads in Acle** | Sally Aldridge and David Burnett | | **Website** | Anna Wade | | **Environment** | Anna Wade | | **Acle Recreation Centre** *(elected in March)* | Barry Brooks, David Burnett, Barry Coveley, Dennis Fisher, Diane Fisher, Ken Gale, Tom Hiller, John Pryke and Shane Tovell. | | **Acle Lands Trust  *(elected in March)*** | Jackie Clover, Adam Fisher, Dennis Fisher, Ken Gale and Nigel Robson. | |

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| **12** | **FINANCE** | |
|  | |  |  |  | | --- | --- | --- | | **Receipts:** |  | £ | | Jackie Clover | Cash from sale of old baskets | 65.00 | | Lloyds Bank | Interest on savings account – 1 month | 48.72 | | Upton PC | Reimbursement of costs | 19.20 | | Strumpshaw PC | Reimbursement of costs | 46.50 | | Beighton PC | Reimbursement of costs | 64.30 | | Various | Burial and memorial fees | 880.00 | | Gov’t stocks | Interest | 112.56 | | 44 The Street | Rent for one month and one week | 720.00 | | Allotments Ass’n | Reimbursement water for year | 149.03 | | Barclays | Rent for quarter | 6,375.00 | | **Payments between meetings:** |  |  | | SWALEC | Electricity for street lights (DD) | 676.51 | | Siemens | Copier rental (DD) | 213.57 | | Mills & Reeve | Legal fees re Springfield | 1,197.00 | | Total | Electricity at public toilets | 85.78 | | **Online payments:** |  |  | | Employment costs: |  | 4,167.16 | | Acle Rec Centre | Youth club room hire x 5 | 120.00 | | Hugh Crane Ltd | Supplies | 72.20 | | Garden Guardian | Grasscutting | 1,435.37 | | T T Jones | Streetlight repairs | 352.88 | | BDC | Rates at no:42 | 29.13 | | Copy IT | Copying | 210.14 | | SLCC | Regional conference | 90.00 | | **Cheques for payment:** |  |  | | Brenda Berry | RBL – plants for memorial | 16.00 | | Wilkersons | Supplies | 63.32 | | Wendy Butler | Holiday cover for cleaning toilets | 167.88 | | Methodist Church | Room hire | 50.00 | | **Balance c/f 25.06.18** |  | 175,419.82 | | **Balances in Savings:** |  |  | | Government Stocks |  | 130,934.00 | | Cambridge B/Soc | Instant access 0.15% | 1,309.09 | | Lloyds Bank | 32-day notice 0.57 % | 100,794.68 | | Nationwide B/Soc |  | 438.24 | | Total monies |  | 408,895.83 | | |
|  | Expected capital income: £311,770 is expected as overage monies from properties sold on Springfield land.  Outstanding commitments:  Parking amendments £20,000 + VAT Additional car park provision £35,000 - £40,000 + VAT  The monies include reserves for repairs and renewals totalling £186,832.  It was noted that Annie Bassham had checked the May online payments to the bank statements and had checked the clerk’s latest bank reconciliation. Actual v Budget figures were presented to date.  The payments were authorised. |
| **13** | **MATTERS FOR NEXT MEETING**   * **Transfer of funds held for Acle Good Neighbours** * **Illegal drug-use and vandalism** |
| **14** | **DATE OF NEXT MEETING –The next meeting is Monday 30th July 2018 at 7.00pm.** |

There being no further business, the meeting was closed at 9.35pm.

Signed:………………………………. 30th July 2018  
 Chairman