Acle Parish Council

Annual Parish Council Meeting Date: Monday, 21st May 2018  
Venue: Methodist Church, Bridewell Lane, Acle  
Time: 7.00 p.m.

**PUBLIC FORUM:**

There were ten members of the public present. Matters raised included potholes and blocked drains.

**County Councillor Brian Iles** gave a brief report and then left the meeting.

**District Councillor Lana Hempsall** gave a report: Broadland District Council is now working in collaboration with South Norfolk Council. Lana offered to help the Parish Council find land for a new cemetery and to help with improving parking in the village.  
  
**PRESENT:**   
Chairman: Tony Hemmingway  
Sally Aldridge, Annie Bassham, Angela Bishop, David Burnett, Jackie Clover, Barry Coveley, Roger Jay, Chris Linehan, Jamie Pizey and Anna Wade. Also Parish Clerk, Pauline James.

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| **1** | **ELECTION OF CHAIRMAN AND VICE-CHAIRMAN** Tony Hemmingway was unanimously re-elected as Chairman and signed a declaration of acceptance office. Barry Coveley was unanimously re-elected as Vice-Chairman. | | |
| **2** | **APOLOGIES** Ellen Thompson | | |
| **3** | **DECLARATIONS OF INTEREST** David Burnett, Barry Coveley and Chris Linehan declared a disclosable pecuniary interest in any financial transactions with the Recreation Centre, as Trustees. Jamie Pizey is on the committee for Acle Society. | | |
| **4** | **MINUTES** The minutes of the meeting of 30th April 2018 were agreed to be correct, after one amendment, and were signed by Tony Hemmingway as Chairman of the Parish Council. | | |
| **5** | **MATTERS ARISING** | | |
| 5.1 | Simon Hughes, Head of Property at Norfolk County Council, confirmed that NCC is actively working on plans to use the Herondale site for adult housing-with-care. | | |
| 5.2 | Highways England reported that they had carried out a joint investigation with NCC into the flooding of Reedham Road and carried out repairs to the pumping station. | | |
| 5.3 | Barry Coveley reported on a meeting with the YMCA; they can provide a service to engage with young people where there is anti-social behaviour. This will be on the agenda for the next meeting. | | |
| **6** | **CORRESPONDENCE** | | |
| 6.1 | No further information had been received from Acle Community Gym to support their application for a grant. | | |
| 6.2 | BDC confirmed that the Parish Council is not expected to pay for major capital costs at the public toilets as that rests with BDC. BDC will draft a note to add to the agreement to make this clear. | | |
| 6.3 | The Police.uk website listed 17 crimes recorded in Acle in March. | | |
| 6.4 | BDC sent notice of its consultation on its Gambling Policy. This was noted. | | |
| 6.5 | Acle Lands Trust reported problems with a neighbour at Damgate Woods. It was agreed that the Council would send a letter jointly with the Lands Trust. | | |
| **7** | **PLANNING** | | |
| 7.1 | **Plans discussed at the meeting:**   1. Revised plans were received for the new car parking spaces at **Acle Recreation Centre** (20180354). 2. **Mrs Peachment, 38 Englands Road** – single storey side extension with attic storage. (20180768). There were no objections to the plans. | | |
| 7.2 | **Decisions made by Broadland District Council:**   1. **Pricot, The Street** – single storey front extension and two-storey rear extension (20180214) – full approval. | | |
| 8 | **HIGHWAYS MATTERS** | | |
| 8.1 | Two street nameplates were reported for repair. | | |
| 8.2 | A new footpath fingerpost was requested for The Hill. | | |
| 8.3 | Jackie Clover was thanked for planting up the hanging baskets and the councillors sent their thanks to Adam Fisher for putting up the baskets along The Street. | | |
| **9** 9.1 | **RECREATION CENTRE** Barry Brooks gave a report; there have been more incidents of vandalism with damage to goalposts. The cricket season has started. The new LED lighting has already resulted in savings. | | |
| **10** | **PROJECTS** | | |
| 10.1 | **Acle Regatta:** Roger Jay reported that the regatta had been very successful and was well attended. | | |
| 10.2 | **WW1 Centenary 2018:** nothing further to report. | | |
| **11** | **LAND FOR A CEMETERY** | | |
|  | The Ministry of Housing, Communities and Local Government refused the Parish Council’s petition to make a Compulsory Purchase Order to acquire land to extend the cemetery at Pyebush Lane. The Secretary of State felt that, whilst certain criteria had been met by the application:  i)it had not been proved that no other land was available by agreement,  ii)regard had not been given for the convenience of other property of Mr Molineux, the landowner, and that compulsory acquisition of this land would be inconvenient in relation to that other land,  iii)that, therefore, there was not a compelling case in the public interest for the making of the CPO to justify in a proportionate manner the interference with the landowner’s private interests and human rights.  It was agreed to discuss this further in private session at the end of the meeting. | | |
| **12** | **FINANCE** | |
|  | |  |  |  | | --- | --- | --- | | **Receipts:** |  | £ | | Lloyds Bank | Interest on savings account – 1 month | 48.59 | | Upton PC | Reimbursement of costs | 46.50 | | Arthur Jary’s | Burial fees | 68.00 | | HMRC | VAT refund | 2,679.76 | | BDC | Payment for managing toilets | 7,621.30 | | **Payments between meetings:** |  |  | | SWALEC | Electricity for street lights (DD) | 780.23 | | **Online payments:** |  |  | | Employment costs: |  | 3,493.01 | | Acle Rec Centre | Youth club room hire | 96.00 | | ADM Plumbing | Gas repairs at no: 42 | 227.21 | | Hugh Crane Ltd | Supplies | 117.73 | | T T Jones | Repairs, clean and inspection | 1,723.39 | | T T Jones | Testing | 660.26 | | Garden Guardian | Grasscutting | 1,435.37 | | BDC | Rates at no:42 | 104.03 | | **Cheques for payment:** |  |  | | John Gallop | Internal audit | 375.00 | | Wilkersons | Supplies | 65.74 | | Acle Society | Delivery of newsletter | 40.00 | | Methodist Church | Room hire | 30.00 | | **Balance c/f 21.05.18** |  | 175,850.40 | | **Balances in Savings:** |  |  | | Government Stocks |  | 131,933.00 | | Cambridge B/Soc | Instant access 0.15% | 1,309.09 | | Lloyds Bank | 32-day notice 0.57 % | 100,745.96 | | Nationwide B/Soc |  | 438.24 | | Total monies |  | 410,276.69 | | |
|  | Expected income: £311,770 is expected as overage monies from properties sold on Springfield land.  Outstanding commitments:  Parking amendments £20,000 + VAT Additional car park provision £35,000 - £40,000 + VAT  It was noted that Annie Bassham had checked the April online payments to the bank statements and had checked the clerk’s latest bank reconciliation.  The payments were authorised. |
| **13** | **ACCOUNTS AND ANNUAL RETURN**  The Accounts for the year ended 31st March 2018 were presented, and adopted. A report of Income and Expenditure for the year, compared to budget, was received and noted.  The report from the Internal Auditor, John Gallop, was received. It was noted that no matters were listed for the Council’s attention.  The Annual Governance Statement was completed.  The Accounting Statements were reviewed and approved. |
| **14** | **MATTERS FOR NEXT MEETING**   * **YMCA services** * **Grant for Acle Community Gym** * **Parking restrictions** * **Acle Regatta** * **Generator point** |
| **15** | **DATE OF NEXT MEETING –The next meeting is Monday 25th June 2018 at 7.00pm.** |
| **16** | **At this point it was resolved under the Public Bodies (Admissions to Meetings) Act 1960 to exclude members of the public to discuss the lack of burial space and the need for a new cemetery.**  There was some discussion about whether to continue to search for land for a new cemetery. It was agreed to approach all known landowners again, to ask for land to buy for a new cemetery and then to review the situation again. Jackie Clover suggested that her daughter might be able to assist with an estimate of prices for various options for the Herondale site.  The clerk was asked to arrange a meeting with Phil Courtier, head of planning at Broadland District Council to find out which sites BDC might consider suitable for a cemetery. |

There being no further business, the meeting was closed.

Signed:………………………………. Dated: 25th June 2018  
 Chairman