Acle Parish Council

Meeting Date: Monday, 27th November 2017
Venue: Methodist Church, Bridewell Lane, Acle
Time: 7.00 p.m.

**PUBLIC FORUM:**

There were 14 members of the public present. Matters raised by the public included: people parking for the whole day in Mill Lane and traffic speeds on A1064.

**County Councillor Brian Iles** gave a report: NCC has started to consider the budget for 2018-19. Further savings needs to be made.

**PRESENT:**
Tony Hemmingway – Chairman
Sally Aldridge, Annie Bassham, Angela Bishop, Jackie Clover, Barry Coveley, Chris Linehan, Jamie Pizey and Ellen Thompson. Parish Clerk Pauline James.

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| 1 | **APOLOGIES** David Burnett, Roger Jay and Anna Wade. Also District Councillor Lana Hempsall. |
| **2** | **DECLARATIONS OF INTEREST**Barry Coveley and Chris Linehan declared a disclosable pecuniary interest in any financial transactions with the Recreation Centre, as Trustees. Tony Hemmingway declared an interest in a cheque payment to himself. |
| **3** | **MINUTES**The minutes of the meeting of 30th October 2017 were agreed to be correct, and were signed by Tony Hemmingway as Chairman of the Parish Council. |
| **4** | **MATTERS ARISING** |
| 4.1 | The tenants have moved into the two-bedroom flat, no: 42 The Street. TT Jones have installed the sub-meter for Christmas lights along the front of the building. There has been no interest in the one-bedroom flat so it was noted that the rental price would be decreased. |
| 4.2 | There has been reply from the Norfolk County Council Early Years Department about increasing local provision for pre-school children. |
| 4.3 | There has been no reply from Highways England about sponsorship of the roundabout at A47. The grass has been cut on the roundabout. |
| 4.4 | There was a public meeting with Inspector Hooper to discuss the changes to Policing Structure; all PCSOs are to be made redundant and there will be no replacement staff for this area. Once a new building is constructed at Broadland Gate in Postwick, then Acle Police Station will be closed. Inspector Hooper was asked to arrange a meeting with the officers who had made these decisions.The clerk has applied to Broadland District Council for the Acle Police Station site to be listed as an asset of Community Value, which would allow the Parish Council the opportunity to bid for the site, if it is put up for sale. |
| 4.5 | Elizabeth Knell, who runs Acle Stay and Play, sent a note of thanks for the recent grant of £100. |
| 4.6 | The clerk has received a few phone calls and emails from residents expressing their disappointment that the Community Hub did not go ahead. Acle Archive Group were hoping to store the 10 large boxes, the model of the village and display boards at the hub, so are now looking for somewhere else. |
| 4.7 | It was agreed not to proceed with approaching the owners of the car parks behind the shops in The Street. |
| 4.8 | A string of Christmas lights has been installed across the front of the Barclays Bank building. |
| 4.9 | The Acle Allotments Association has signed the acceptance of the lease for the two years to 5th October 2019. |
| 4.10 | Anna Wade sent word that she had spoken to Starbucks about their providing additional rubbish bins but they have said they do not have the resource to empty the bins. They will, however, put up additional signage to remind customers not to litter. |
| 4.11 | Sara Cameron of NCC’s Corporate Property Team will arrange to meet with parish councillors once an options appraisal has been completed for the Herondale site. |
| 4.12 | Highways England had presented their latest drawings for the dualling of the A47 at North Burlingham. The current plan does not include the closure of The Windle, which is good news for Acle. |
| 4.13 | NCC said that no work is needed at present to cut back trees along A1064. |
| **5** | **CORRESPONDENCE** |
| 5.1 | The Police website listed 17 crimes in Acle in September 2017. |
| 5.2 | Correspondence from Acle Pre-School suggesting the purchase of a second-hand modular building was noted. |
| 5.3 | District Councillor Lana Hempsall brought to the clerk’s attention that the Government made an announcement, after the adoption of Acle Parish Council’s Neighbourhood Plan, that “local planning authorities should only impose local parking standards for residential and non-residential development where there is clear and compelling justification that it is necessary to manage their local road network.” This announcement was made in response to local councils continuing to insist on maximum parking standards brought in by the then Government. The clerk has contacted the Head of Planning at BDC to make sure that APC’s minimum parking standard will be applied by BDC in any planning applications. |
| **6** | **PLANNING** |
| 6.1 | **Rhino Building and DIY Supplies, Reedham Road –** single storey side extension to provide additional office accommodation (20172041). There were no objections to the plans. |
| 7 | **HIGHWAYS MATTERS** |
| 7.1 | NCC refused to reduce the speed limit to 40 mph along A1064 towards Acle Bridge, but they have agreed to consider better signage of the advisory 30mph limit over the bridge and the installation of flashing speed signs on both sides of the bridge. In addition to Acle’s County Councillor Brian Iles offering £2,000 of his highways budget, and the owner of Pedro’s offering £1,000 towards this signage, Upton’s County Councillor Tom Garrod and West Flegg’s County Councillor Haydn Thirtle have both offered some of their highways budget towards the scheme. It is hoped that the Broads Authority will also contribute, as they are land owners on the Stokesby side. |
| 7.2 | Circle Housing have given permission for a bench to be installed on open land in Mill Lane. The cost is £375.00 + VAT for a bench 1.8m long. This was agreed. |
| 7.2 | Acle Archive Group have a 2ft x 2ft display board which contains Roman finds of coins and pottery. Having been at Acle Social Club for some time, it will now be loaned to Acle Bridge to display. |
| **8**8.1 | **RECREATION CENTRE**Trustee Barry Brooks gave a report; insurance for the skatepark and the zipwire has proved expensive. Some damage to the Bure Room has been caused by people attending the youth club. Changes to LED lighting in the indoor bowls club area has resulted in a saving of over £4,000 in electricity costs in 9 months. The new clubhouse at the outdoor bowls has been very successful, and is also used by the football club as a changing room.The social club has lent the youth club a jack to move the pool table until theirs can be repaired, which will cost about £100. This was noted.The proposal to convert some of the grassed area near to the Methodist Church to 31 additional car park spaces was discussed. The prices will be on the agenda for the next meeting. |
| 8.2 | Chris Linehan gave a report on a programme called “Kicks” whereby football is provided free to local children. |
| **9** | **ACLE LANDS TRUST**Jackie Clover reported on sales of the calendar.Jamie Pizey informed the meeting that Anglian Water may be able to give a grant in the summer. |
| **10** | **PROJECTS** |
| 10.1 | **Springfield Land and Play equipment:** Saffron/Crocus will return the management of the open spaces land to Acle Parish Council from 1st December. The grasscutting contractor will start maintenance from 1st March.Sales of the new houses are going well – the current overage to be paid to the Parish Council is now £275,340.The transfer of small parcels of land to reflect the actual location of the recreational land will need to be signed shortly so as to enable the sale of one of the properties.The next site meeting is on Wednesday, 13th December at 10.30am. |
| 10.2 | **Compulsory Purchase Order for Cemetery Land:**  The Minister of State for Housing and Planning at The Department for Communities and Local Government wrote, “ I appreciate that this particular case is taking time to reach its conclusion…..those.. parties who are affected by this compulsory purchase order will be informed as soon as a decision is reached.” |
| 10.3 | **Website**: Improvements should be done by Christmas. |
| 10.4 | **Parking:**It is hoped that NCC will have prepared a report by the next meeting. |
| 10.5 | **Youth Club**: Anna Wade reported that 32 young people attended the last session of the Youth Club. Anna has received the DBS clearance and has attended a safeguarding children course. |
| 10.6 | **No Cold Calling Zones:**The NCC officer has been out to Acle to look at the sites put forward for No Cold Calling Zones. Where considered suitable, packs will be delivered to local residents to encourage a greater take-up of the scheme. |
| 10.7 | **Defibrillator:** The East of England Co-Op has now offered to pay for a new defibrillator for the village centre. |
| 10.8 | **Christmas Party:** This will take place on Sunday, 10th December, and will be free for accompanied children, 0 – 6 years. The Social Club has offered £130 towards the costs. The Parish Council agreed to match this grant by also contributing £130 to pay for food and a small gift for each child. |
| 10.9 | **WW1 Centenary 2018:** Nothing further to report.It was agreed to install the commemorative bench in early 2018. |
| 10.10 | **Information Boards:**The clerk has contacted NCC for permission to site the board and for help with the production of the board. |
| **11** | **NEW PROJECTS** |
| 11.1 | **Councillor surgeries:** Angela Bishop suggested that councillors might set up a display about the Parish Council in the children’s library, and to answer any questions from the young people. |
| **12** | **WELCOME PACKS FOR NEW RESIDENTS**The clerk presented a draft leaflet about the Parish Council, to be included in a pack with information. The Recreation Centre will also write a leaflet. |
| **13** | **FINANCE** |
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| **Receipts:** |  |  £ |
| Lloyds | Interest on savings account | 3.48 |
| Upton PC | Share of expenses | 36.14 |
| Beighton PC | Share of expenses | 19.40 |
| Strumpshaw PC | Share of expenses | 44.59 |
| Gov’t Stocks | Interest on investments | 111.24 |
| Rental on flat 42 | One month in advance | 795.00 |
| **Payments between meetings:** |  |  |
| SWALEC | Electricity for street lights (DD) | 738.38 |
| **Online payments:** |  |  |
| Employment costs: |  | 3,376.69 |
| Acle Rec Centre | Youth club room hire  | 120.00 |
| Garden Guardian | Grasscutting | 1,303.97 |
| Hugh Crane Cleaning | Supplies | 54.36 |
| Hayes Computing | Hosting | 144.00 |
| BDC | Rates for 42 The Street  | 146.28 |
| BDC | Rates for 44 The Street | 158.00 |
| George Taylor | Maintenance at play area | 80.00 |
| SLCC | Subscription | 233.00 |
| Tony Hemmingway | Work at flats and new Xmas lights | 220.43 |
| Property Shop | Letting fee re no:42 | 954.00 |
| Southern Electricity  | Electricity at 42, The Street | 6.02 |
| **Cheques for payment:** |  |  |
| Wilkersons | Supplies | 21.37 |
| CPRE | Subs | 36.00 |
| Wendy Butler | Holiday cover | 103.81 |
| Methodist Church | Room hire | 70.00 |
| **Balance c/f 27.11.17** |  | 76,021.14 |
| **Balances in Savings:** |  |  |
| Government Stocks |  | 131,192.00 |
| Cambridge B/Soc | Instant access 0.15% | 1,245.18 |
| Lloyds Bank | 32-day notice 0.57 % | 100,463.76 |
| Nationwide B/Soc |  | 414.32 |
| Total monies |  | 309,336.40 |

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|  | £93,791.32 is held by Mills & Reeve to be used to pay for the crossing on A1064.Outstanding commitments: Parking amendments £20,000 + VAT.Annie Bassham had checked the October online payments to the bank statements The payments were authorised. A report of Actual v Budget Income and Expenditure for the 8 months to 27th November was presented and accepted.A staff appraisal meeting will be arranged in the New Year. |
| **14** | **MEETING START TIME**The councillors confirmed that they preferred the start time of 7.00pm. |
| **15** | **MATTERS FOR NEXT MEETING**- public toilets |
| **16** | **DATE OF NEXT MEETING –The next meeting is Monday 18th December 2017 (early because of Christmas) at 7.00pm** |
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 There being no further business, the meeting was closed.

 Signed:………………………………. Dated: 18th December 2017
 Chairman