Acle Parish Council

Meeting Date: Monday, 24th April 2017
Venue: Methodist Church, Bridewell Lane, Acle
Time: 7.30 p.m.

**PUBLIC FORUM:**

There were eleven members of the public present. Matters raised included the proposed car wash at the Recreation Centre and drainage in Hermitage Close.

**District Councillor Lana Hempsall** sent her apologies

**County Councillor Brian Iles** gave a report: new bids are expected for the housing with care scheme for the former Herondale site.

**PRESENT:**
Tony Hemmingway – Chairman
Sally Aldridge, Annie Bassham, Angela Bishop, Jackie Clover, Barry Coveley, Roger Jay, Julia Line, Jamie Pizey, Ellen Thompson and Anna Wade. Parish Clerk Pauline James.

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| 1 | **APOLOGIES** David Burnett |
| **2** | **DECLARATIONS OF INTEREST**Jackie Clover and Barry Coveley declared a disclosable pecuniary interest in any financial transactions with the Recreation Centre, as Trustees. Jackie Clover, Julia Line, Roger Jay and Jamie Pizey declared an interest as allotment holders. |
| **3** | **MINUTES**The minutes of the meeting of 27th March 2017 were agreed to be correct, after one correction, and were signed by Tony Hemmingway as Chairman of the Parish Council. |
| **4**4.1 | **MATTERS ARISING**The East of England Co-Op reported that they had looked at the option of keeping the current store open once they open the new store in Norwich Road, but that it would not be viable. They were committed to assisting Acle residents to access the new store and would be offering a home delivery service. The new store opens at the end of May. |
| 4.2 | No ownership details have been found for the land adjacent to the Travelodge. |
| **5**5.1 | **CORRESPONDENCE**Broadland District Council is reviewing the way they consult with town and parish councils and intend to move to electronic consultations. Councillors agreed to object to the changes as it would make it more difficult to view details on applications. |
| 5.2 | The clerk will attend the Norfolk Society of Local Council Clerks (SLCC) conference is on Friday, 7th July. |
| 5.3 | The Police website listed 13 reported crimes in Acle in February 2017. |
| **6**6.1 | **PLANNINGi**) **Mr Grimmer, 3 Damgate Close** – re-siting of existing garage (20170435). There were no objections to the plans.ii) **East of England Co-Op, Budgens site** – elevational changes comprising new customer entrance/exit glazed screen and new fascia classing above entrance (20170455). There were no objections to the plans. |
| 6.2 | **Planning decisions from Broadland District Council:**1. **St Helens, Pyebush Lane** – extension to form self-contained annexe to existing bungalow (20170242) – full approval
2. **High Grade House** – change of use of first floor from office to residential, use of flat roof as terrace and alterations (20170275) – full approval
3. **Hugh Crane Cleaning Equipment** – variation of condition 2 of PP20151198 (20170335) (additional personnel amenity area) – full approval
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| 6.3 | A report of a caravan being used as accommodation was reported to BDC. It was confirmed that the caravan is being used as overspill accommodation with all meals and washing facilities being in the main dwelling. Planning permission is therefore not required. |
| 6.4 | A first sketch of the site layout for the land off Leffins Lane was reviewed. The councillors supported the proposal for a play area on the site. |
| **7** | **HIGHWAYS MATTERS** |
| 7.1 | Jackie Clover reported that the baskets are ready to be filled. New liners will be purchased. |
| 7.2 | The lighting is poor at the junction of Old Road and A1064 because vegetation obscures the light. The clerk will contact Norfolk County Council again to ask them to cut back the vegetation. |
| 7.3 | The clerk was asked to contact NCC to ask for the gullies in Hermitage Close to be cleared out. |
| 7.4 | The verge in New Road is in poor condition after the drainage works. |
| 7.5 | Commuter parking in the village continues to be an issue. Various options were discussed. Councillors also discussed options to improve parking at Crossways Terrace. |
| **8**8.1 | **RECREATION CENTRE**Trustee Barry Brooks gave a report: the trustees have applied for another grant for repairs. It had not proved possible to locate a car wash without impacting on neighbouring properties. The loss of expected income from the car wash will mean the Centre will need to find funding from elsewhere. It was agreed to discuss this at the next meeting. |
| **9** | **PROJECTS** |
| 9.1 | **Springfield Land and Play equipment:** details have been received of minor changes to the land retained by the Parish Council for the open space land. These were agreed.The installation of the play equipment is due to start 15th May.The owners of the land have carried out the archaeological survey of the next part of the land to be built on – only minor finds.Councillors are invited to an event on 18th May from 11- 1 to celebrate the completion of the first stage of the development. |
| 9.2 | **Compulsory Purchase Order for Cemetery Land:** there had been no further correspondence from the Government about the Parish Council’s request for a CPO for the land north of the current cemetery. The clerk had asked MP Keith Simpson to follow this up. Alan Irvine, planning consultant is submitting the papers for the outline planning permission. |
| 9.3 | **Website**: Anna Wade reported that she had updated five more pages on the site.  |
| 9.4 | **A1064:** the new planting is still to be decided. |
| 9.6 | **Youth Club**: this continues to be successful. |
| 9.7 | **Allotment Association:** Tony Hemmingwaychaired the recent EGM of the Association. A new committee has been established, with new officers. It was agreed to have a report at each Parish Council meeting to ensure it is all running smoothly before renewing the lease. |
| 9.8 | **Purchase of Properties:** The Council made a second offer on the two flats above Barclays Bank, which was refused. Given the sensitive nature of the valuation it was agreed to move this item to a confidential session at the end of the meeting. |
| 9.9 | **No Cold Calling Zones:** a totalof 86 letters of support have been received so far. The proposal was explained in the recent Community Newsletter, delivered to every home. |
| 9.10 | **Dementia-Friendly Garden:** fresh planting will be done soon. |
| 9.11 | **Commemoration of the end of World War 1:** it was agreed to discuss the purchase of a commemorative bench at the next meeting. |
| 9.12 | **Public Toilets:** nothing to report. District Councillor Lana Hempsall will be asked to encourage refurbishment by Broadland District Council. |
| 9.13 | **Acle Regatta and Acle History Walk:** nothing to report. |
| **10** | **FINANCE** |
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| **Receipts:** |  |  £ |
| Lloyds | Monthly bank interest on savings account | 9.08 |
| BDC | Final payment re public toilets for 16/17 | 1,219.90 |
| **Direct Debits:** |  |  |
| SWALEC | Street lighting electricity for month | 667.88 |
| Veolia | Skip hire | 182.40 |
| Anglian Water | Public toilets | 1,127.57 |
| Anglian Water |  | 11.84 |
| **Online Payments:** |  |  |
| Employment costs: |  | 3,661.39 |
| Pauline James | Clerk’s fee and expenses - SO | 1,000.00 |
|  | * Balance of exps
 | 364.67 |
| Norfolk Pension Fund | Clerk’s pension – E’ees and E’ers | 697.23 |
| Mick Ward  | Cleaning - SO | 650.00 |
|  |  - Balance | 187.16 |
| Wendy Butler | Holiday cover for cleaner | 179.31 |
| HMRC | PAYE & NIC | 583.02 |
| Hugh Crane Cleaning | Supplies for Fletcher Room | 28.57 |
| Internal Drainage Board | Drainage rates | 42.86 |
| Garden Guardian | Grasscutting | 1,303.97 |
| Smiths of Derby | Maintenance of Church clock | 230.40 |
| Norfolk SLCC | Conference fee | 49.50 |
| James Auton-Warby | Delivering agendas for APM | 67.50 |
| Mick Notley | Molecatcher, Beighton Road | 105.00 |
| Total Gas & Power | Electricity at public toilets | 30.49 |
| D Starkings | Hedge cutting | 216.00 |
| Secker & Sons | Call out re heater in Fletcher Room | 44.40 |
| Hugh Crane Ltd | Supplies for Fletcher Room | 64.60 |
| Zurich | H & S advisory service | 114.00 |
| **Cheques for payment:** |  |  |
| Hudson Hempsall  | Delivering agendas for APM | 63.75 |
| Victoria Hornagold | Delivering agendas for APM | 24.38 |
| Wilkerson’s | Consumables | 32.94 |
| Gt Yarmouth Ceilings | Replacement tiles in Bure Room | 261.12 |
| T T Jones Electrical | Repairs of street lights | 219.97 |
| Methodist Church | Meeting room hire | 80.00 |
| **Balances in Savings:** |  |  |
| Government Stocks |  | 134,683.00 |
| Cambridge B/Soc | Instant access 0.15% | 75,245.18 |
| Lloyds Bank | 32 day notice 0.45 % | 175,000.00 |
| Nationwide B/Soc | 12m to Feb 2017 1.2% | 75,000.00 |
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|  | £93,791.32 is held by Mills & Reeve to be used to pay for the crossing on A1064.The payments were authorised.The clerk is working on the accounts for the year ended 31st March 2017. John Gallop will then carry out the internal audit before the Accounts are presented to the May meeting of the Council. |
| 11 | **MATTERS FOR NEXT MEETING** - Fletcher Room- Old Co-Op store |
| 12 | **DATE OF NEXT MEETING – Monday 22nd May 2017**  |