Acle Parish Council

Meeting Date: Monday, 27th March 2017  
Venue: Methodist Church, Bridewell Lane, Acle  
Time: 7.30 p.m.

**PUBLIC FORUM:**

There were 30 members of the public present. Matters raised included: the planning application for a car wash at the Recreation Centre, and the Co-Op store in the centre of the village shutting when they open the former Budgens store.

District Councillor Lana Hempsall gave a report: she is dismayed to learn of the shutting of the Co-Op store in the centre of the village because of the impact on elderly residents. She has arranged a meeting with Co-Op representatives on 29th March to discuss this further. She has asked the planning officer questions about the planning application for a car wash. She has concerns about the highways safety for access to and exit from a proposed restaurant at Horizon Craft at Acle Bridge.

County Councillor Brian Iles gave a report: he continues to ask questions at County Council about the future of the Herondale site. He reported that a local trust had given a grant towards the new physiotherapy centre at the Medical Centre. He told residents that the local Highways depot is to close, with staff moving to Aylsham.

**PRESENT:**   
Tony Hemmingway – Chairman  
Sally Aldridge, Annie Bassham, David Burnett, Jackie Clover, Roger Jay, Julia Line and Jamie Pizey. Parish Clerk Pauline James.

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| 1 | | **APOLOGIES** Angela Bishop, Barry Coveley, Ellen Thompson and Anna Wade. | |
| **2** | | **DECLARATIONS OF INTEREST** Jackie Clover, Roger Jay and David Burnett declared a disclosable pecuniary interest in any financial transactions with the Recreation Centre, as Trustees. Annie Bassham, David Burnett, Jackie Clover, Julia Line, Roger Jay and Jamie Pizey declared an interest as allotment holders. | |
| **3** | | **MINUTES** The minutes of the meeting of 27th February 2017 were agreed to be correct, and were signed by Tony Hemmingway as Chairman of the Parish Council. | |
| **4** 4.1 | | **MATTERS ARISING** A Mole catcher has been removing moles from the cemetery. | |
| 4.2 | | Anna Wade sent a report on the recent litter pick – it was a successful event. Thanks to all who helped. | |
| **5** 5.1 | | **CORRESPONDENCE** There had been an announcement that the East of England Co-Op has bought the former Budgens store and will refurbish it. The store in the centre of the village will then be closed. Tony Hemmingway and Annie Bassham have a meeting with representatives of the East of England Co-Op on 29th March to raise concerns that some residents who live in the north of the village will not be able to walk to the new store. The Co-Op has organised a public community event on Thursday, 6th April at 6.30pm at the Recreation Centre for all residents. | |
| 5.2 | | Letters had been received from various charities asking for grants: AgeUK, Cruse Bereavement Care, Magpas, EACH, East Ang Air Ambulance, Norfolk Accident Rescue Service, Norfolk Citizens Advice. Since the Parish Council gave a large grant to the local First Responders, it was agreed to defer a decision on grants for these charities until the new financial year, which starts on 1st April. | |
| 5.3 | | The Police website listed four reported crimes in Acle in January 2017. | |
| 5.4 | | The employer’s rates for the Norfolk Pension Fund will be 21.5% for 17-18, 22.0% for 18-19 and 22.5% for 19-20. This was noted. | |
| 5.5 | | It was noted that the Government had deferred any decision as to whether to extend council tax referendum principles to parish and town councils. | |
| 5.6 | | Notice has been received that Virgin Media will be updating the fibre broadband supply to the Barclays Bank building. This was noted. | |
| 5.7 | | A resident has asked for the name Howes to be considered for a street name for the proposed development at Mill Lane, named after a family who farmed on that land. This was noted. | |
| 5.8 | | Residents were reminded that there will be County Council elections on Thursday, 4th May. | |
| **6** 6.1 | | **PLANNING i**) **Mr Topali, Land at Recreation Centre** – change of use of land and erection of building for car wash facilities (20170380). (Jackie Clover, Roger Jay and David Burnett took no part in the discussion, as Trustees). Correspondence was read out from residents objecting to the plans. After some discussion it was agreed to object to the plans citing concerns about noise for adjoining properties, loss of amenity for residents, highways safety and keeping open access to car parks, possible pollution from sprays and chemicals, disposal of the mud from cars, and supply of the electricity.  **ii) Horizon Craft,** part change of use to bar and restaurant and installation of power posts (BA/2017/0059/CU). Councillors agreed to object to the application because of the highways concerns, but they did wish to note that they supported the regeneration of the site, so long as improvements could be made to improve highways access.  It was noted that there has also been an application for a licence for the premises.  iii) **Hugh Crane Cleaning Equipment** – variation of condition 2 of PP20151198 (20170335) (additional personnel amenity area). There were no objections to the plans.  iv) **Mrs Rimmer, High Grade House** – change of use of first floor from office to residential, use of flat roof as terrace and alterations (20170275). There were no objections to the plans. | |
| 6.2 | | **Planning decisions from Broadland District Council:**   1. **Mr & Mrs Hornagold, 7 The Hill** – single storey rear extension (20170237). Full approval. 2. **Mrs Rogers, 18 South Walsham Road** – refusal re crown reduction of silver birch, but consent for removal of damaged branch. | |
| **7** | | **HIGHWAYS MATTERS** | |
| 7.1 | | Acle in Bloom: It was agreed to proceed with the hanging baskets. Jackie Clover will decide whether to join the Anglia in Bloom scheme this year. | |
| 7.2 | | Consultation on four proposals for the A47 dualling at North Burlingham have been published. Public events in Lingwood and Blofield have been advertised on the website. No information is available on the proposals for the junction of A47 with B1140 at the White House.  North Burlingham have asked if Acle would support a request for the footway to be extended from The Windle to North Burlingham. The councillors were happy to support this. | |
| **8.** 8.1 | | **RECREATION CENTRE** Trustee Barry Brooks gave a report: there has been an increase in the hire of the main hall since the refurbishment. Residents are invited to the AGM on 28th March at 7.30pm. | |
| 8.2 | | The possibility of a lease for part of the land for use as a car wash was noted. | |
| 8.3 | | It was noted that £81,274.01 has been paid to date out of the £82,000 grant agreed towards the refurbishment of the main hall, | |
| 8.4 | | The Social Club AGM Is on 25th March at 7.30pm. | |
| **9** | | **PROJECTS** | |
| 9.1 | | **Springfield Land Play equipment:** the order has been placed with Sovereign, subject to minor adjustments to the location of equipment to allow for an easement over an Anglian Water pipe. The final cost is expected to be approximately £50,000. | |
| 9.2 | | **Compulsory Purchase Order for Cemetery Land:** it was noted that it is now over a year since the PC applied to the Secretary of State for assistance with a CPO but there has been no further correspondence to report. | |
| 9.3 | | **Website**: Anna Wade and the clerk have been removing out-of-date posts from the Norfolk Parishes website and checking details on the Visit Acle website. | |
| 9.4 | | **A1064:** the new planting is still to be decided.A resident on Old Road/A1064 was pleased to report that there had been no flooding of his garden after recent heavy rain, following the new drainage works. | |
| 9.6 | | **Youth Club**: The new club is continuing to work well. The clerk reported that there has been no reply to three letters to the treasurer of the previous youth club asking for details of the club’s finances. | |
| 9.7 | | **Allotment Association:** Tony Hemmingway attended the recent meeting of the Association. The Association has called an EGM on 18th April. The 2016 Accounts were received and circulated. The Minutes of 2017 AGM were received and circulated. | |
| 9.8 | | **Purchase of Properties:** The Council made an offer on the two flats above Barclays Bank, which was refused. Given the sensitive nature of the valuation it was agreed to move this item to a confidential session at the end of the meeting. | |
| 9.9 | | **No Cold Calling Zones: 18 further letters of support received –** a totalof 74 letters of support have been received so far. The proposal was explained in the recent Community Newsletter, delivered to every home. | |
| 9.10 | | **Dementia-Friendly Garden:** nothing further to report. | |
| 9.11 | | **Commemoration of the end of World War 1:** it was agreed to ask for volunteers to set up a committee to arrange an event. | |
| 9.12 | | **Public Toilets:** Tony Hemmingway and the clerk met with officers from BDC to discuss possible refurbishment. BDC will be asked about suggestions to improve community safety in this location, including the possibility of CCTV. | |
| 9.13 | | **Acle Lands Trust:** The clerk wrote to a resident who had put up a fence on the Lands Trust land in Damgate Woods. The fence has since been removed. | |
| 9.14 | | **Acle Regatta and Acle History Walk:** the risk assessment has been completed for the Regatta on 20th & 21st May at Acle Bridge and for the History Walk guided by Brian Grint on 7th May at 2.00pm. Jackie Clover will be the Parish Council’s representative for both events. | |
| 10 | | **FINANCE POLICIES** TheFinancial Regulations, Review of Internal Controls, Review of Internal Audit and Financial Risk Assessment were reviewed. No changes were made and the policies were adopted.  John Gallop was re-appointed as internal auditor | |
| 11 | | **FINANCE** | |
|  | | |  |  |  | | --- | --- | --- | | **Receipts:** |  | £ | | Beighton PC | Share of exps | 62.82 | | Upton PC | Share of exps | 75.36 | | Burial and memorial fees |  | 340.00 | | Lloyds | Monthly bank interest on savings account | 8.36 | | Government stocks | Interest | 689.58 | | **Direct Debits:** |  |  | | SWALEC | Street lighting electricity for month | 691.09 | | Siemens | Quarterly copier rental | 213.57 | | Veolia | Skip hire | 182.40 | | PHS | Waste collection at public toilets for year | 2,532.10 | | **Online Payments:** |  |  | | Acle Recreation Centre | Skatepark insurance | 749.60 | |  | Repairs to skatepark area | 259.13 | | Acle First Responders | Grant | 2,500.00 | | Employment costs |  | 3,190.95 | | Hugh Crane Cleaning | Supplies for Fletcher Room | 50.10 | | Acle Recreation Centre | Youth Club room hire – 1 month | 96.00 | | Rialtas | Annual accounts package fee | 135.60 | | Brown & Co | Completion of building survey | 300.00 | | Jackie Clover | Plants | 48.10 | | Bunzl | Consumables for public toilets | 417.02 | | Tom Hiller | Hedge plants for Damgate play area | 34.80 | | Mick Notley | Molecatcher | 120.00 | | Sovereign | Deposit for play equipment | 11,883.78 | | **Cheques for payment:** |  |  | | Zen Hair Studio | Christmas lights | 5.00 | | Acle Hair & Beauty | Christmas lights | 12.00 | | High Grade House | Christmas lights | 6.00 | | Acle Dental Surgery | Christmas lights | 35.00 | | Wilkerson’s | Consumables | 20.86 | | T T Jones Electrical | Repairs of street lights | 452.78 | | Methodist Church | Meeting room hire | 30.00 | | Bal c/f 27th February 2017 |  | 199,272.13 | | Government Stocks |  | 136,446.00 | | Cambridge B/Soc | Instant access 0.15% | 75,245.18 | | Lloyds Bank | 32 day notice 0.45 % | 175,000.00 | | Nationwide B/Soc | 12m to Feb 2017 1.2% | 75,000.00 | | Total monies |  | 660,963.3 | | |
|  | £93,791.32 is held by Mills & Reeve to be used to pay for the crossing on A1064.  The clerk presented a schedule of actual income and expenditure compared with budget for the 12 months to 27th March 2017, before end of year debtors and creditors. This was noted. | |
| 12 | **MATTERS FOR NEXT MEETING**   * land around the village | |
| 13 | **DATE OF NEXT MEETING – Monday 24th April 2017**  **Plus the Annual Parish Meeting on Monday, 10th April at 7.30pm** | |