

Acle Parish Council

Meeting Date: Monday, 29th February 2016
Venue: Methodist Church, Bridewell Lane, Acle
Time: 7.30 p.m.

PUBLIC FORUM:

There were seven members of the public present. Matters raised included some aggressive dogs in the village. Acle Lands Trust announced that they had been successful in obtaining grants from Tesco and from the EDP.

County Councillor Brian Iles gave a report: NCC has agreed a 3.99% increase in council tax. An additional £1.5m has been earmarked for repairs to potholes.

PRESENT:

Tony Hemmingway – Chairman

Barry Coveley – Vice-chairman

Sally Aldridge, Annie Bassham, Angela Bishop, David Burnett, Jackie Clover, Julia Line, Jamie Pizey, Ellen Thompson and Parish Clerk Pauline James

1. APOLOGIES

Jack Horner-Glister, Roger Jay, PCSO Paul McAllister and District Councillor Lana Hemsall

2. DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA AND REQUESTS FOR DISPENSATIONS

David Burnett, Barry Coveley and Jackie Clover declared a disclosable pecuniary interest in any financial transactions with the Recreation Centre, as Trustees. Jackie Clover and Jamie Pizey each had an interest in a payment. Julia Line declared a non-pecuniary interest as an allotment holder.

3. MINUTES

The minutes of the meeting held on 25th January 2016 were agreed to be correct and were signed by Tony Hemmingway as Chairman of the Parish Council.

4. MATTERS ARISING

- 4.1 The new LED lanterns in Damgate Lane and Habgood Close have been installed. They give a much more focused beam down onto the street and footway. There is therefore less light spillage but there are also darker areas between lights. This was noted.
- 4.2 Rector Martin Greenland sent a letter of thanks from the Parochial Church Council for the Parish Council's grant of £1,250 towards the grasscutting at the churchyard. The Church pays the remaining £633 for the work done.

5. YOUTH ENGAGEMENT GROUP

The new headteacher offered to attend PC meeting but the consensus was that he should focus on the school and could perhaps attend a meeting later in the year.

6. CORRESPONDENCE

- 6.1 Norfolk AgeUK sent a letter to say that the Broadland Day Support Club at the Recreation Centre was closing from 23rd May. It was noted that the lunch-club was moving to another premises.
- 6.2 Gt Yarmouth Borough Council sent information on its Local Plan. This was noted.
- 6.3 The Norfolk Constabulary sent notice that local police officers would no longer send information on local crimes; the information is available on the website so it was decided that it would be better for officers to spend their time on policing matters. The clerk reported that there are 15 crimes recorded for Acle for December.
- 6.4 The Norfolk Association of Local Councils sent the details of a petition asking for limited third party right of appeal by giving parish councils a right to appeal planning decisions to the Planning Inspectorate.
- 6.5 A resident asked if 4G phone signal could be extended to Acle. This was felt to be outside the remit of the Council.
- 6.6 The clerk has replied to a written complaint about the length of time taken for a street light to be repaired. It was noted that some delays have occurred due to the high winds since Christmas.
- 6.7 The clerk has also replied to a question on Facebook about the level of precept set for 16/17.

7. PLANNING MATTERS

- 7.1 Acle Planning Committee met on 10th February to consider two plans:
 - i) **Mr & Mrs Mallett, 24 Market Manor** – extension at first floor to form new bedroom and ensuite over existing garage (20160099). The councillors agreed, reluctantly, to object to the plans as they felt it would affect the streetscene and result in an overdevelopment of the site.
 - ii) **Mr & Mrs Tuddenham, 39 South Walsham Road** – access improvements and new garage (20160178). The councillors had no objections to the plans.
- 7.2 **Planning results from Broadland District Council:**
 - i) **Mr Shorten, Land adj.27 Mill Lane** – bungalow (outline) (20160031) – outline approval.

- ii) **Ms Briley, Cripsey Cottage, The Street** – change of use of part of property from residential (C3) to Retail (A1) (20152010) – full approval.
- iii) **Crocus Contactors, Land north of Springfield** – variation of Condition 4 of PP 20140787 (small changes to design of 12 affordable dwellings) (20152038) – full approval.
- iv) **Mr Holmes, 3 The Hill** – single storey front extension (20151949) (amended plans) – full approval.
- v) **Mr & Mrs Page, 4 Calthorpe Close** – single storey side extension (20151873) – full approval.

8 HIGHWAYS MATTERS

- 8.1 The two new LED lanterns have been installed. It was agreed to proceed with a new LED lantern in Pyebush Lane (PYE6)
- 8.2 There was no further discussion on signage around the village.
- 8.3 David Burnett reported on a meeting with John Cotton of NCC Highways. Mr Cotton had requested photographic evidence of the cars which are parking all day in various locations in the village, taken at various times during the day. This should include New Road, Mill Lane and Market Manor. Councillors volunteered to take the photos.
- 8.4 The clerk reported that Highways England had been asked to clarify the end of the Clearway on New Road.
- 8.5 Crossing on A1064; Councillors met with Andrew Wadsworth of NCC. He explained that the road cannot be widened as had been hoped, because of the number of utilities in the area. Work on the crossing is planned for October 2016, following work to improve drainage in New Road. It is expected that the A1064 will only be closed completely on 3 occasions, overnight, and then shut with traffic controls. The drainage on A1064 will also be improved at the same time as the construction of the crossing.
- 8.6 Damage to the verge in New Road has been reported to NCC Highways
- 8.7 Ditches at the allotments – the meeting with NCC raised the issue that the ditch outside the allotments should be cleared out regularly and also that the ditch which is on the east side of the allotments needs clearing out. The Bure Valley Conservation Group is interested in taking a look at the work. It was agreed that the Parish Council would pay for any equipment or skip hire costs.

9 ACLE RECREATION CENTRE

- 9.1 Trustee Barry Brooks gave a report; since the new trustees were appointed income has increased and money has been moved to earmarked reserves. Costs are being reduced. The trustees are applying for grants for the roof.

9.2 Nine trustees were nominated: Barry Brooks, David Burnett, Jackie Clover, Barry Coveley, Diane Fisher, Dennis Fisher, Kenny Gale, Roger Jay and John Pryke. These nine people were appointed unanimously.

9.3 The AGM is Tuesday, 15th March at 7.30pm in the Bure Room/ Yare Room.

10. SPRINGFIELD LAND

Crocus Homes have published a video of a “fly through” the site on their website CrocusHomes.co.uk.

The application for the 24 market homes is going to BDC Planning Committee on Wednesday 9th March. Annie Bassham agreed to speak at the meeting to express the Council’s support for the plans.

There have been some issues with the actual location of the electricity cable which affects the location of the flood attenuation lagoon. The councillors agreed that they would prefer a larger, shallower lagoon, rather than a small, deeper one.

It was agreed to add Annie Bassham and Julia Line to the Springfield working party to ensure that several councillors are always available to meet with the constructors.

11. ACLE LANDS TRUST

The AGM is on 10th March at 7.30 in the Methodist Hall. It was agreed to appoint Adam Fisher, Nigel Robson, Jackie Clover, Kenny Gale and Dennis Fisher as the PC-appointed trustees. A report on the work of the Acle Lands Trust has been posted on the Council websites.

12. ACLE REGATTA

It was agreed that Jackie Clover would liaise with the Regatta Committee. The Risk Assessment was received and circulated.

It was noted that the Acle History Walk will be on 15th May at 2.00pm.

13. CEMETERY

The councillors met with MP Keith Simpson to ask him to support the Parish Council’s application to the Secretary of State for a Compulsory Purchase Order for one acre of land north of the current cemetery. The clerk will ask BDC for any correspondence to the Minister.

An appeal for residents to confirm whether they support the Parish Council’s request for a CPO resulted in 240 (11.3%) who support the CPO and 9 (0.42%) who oppose the action. The clerk will write to the Secretary of State to update him on the final percentage of support/opposition.

The councillors agreed a request to permit the scattering of ashes in the cemetery and the planting of lily of the valley or similar along the base of the hedge.

14. THE QUEEN’S BIRTHDAY CELEBRATIONS

Angela Bishop reported on tea-party to celebrate the Queen’s 90th birthday and St George’s Day, on Saturday, 23rd April. It was agreed to pay up to £300 for the room hire and other costs.

15. RESILIENCE PLANNING

First aid training has been arranged for volunteers on 20th April.

16. INVESTMENTS AND SIGNATORIES

Amount:	Institution:	Rate:	Signatories:
£75,000	Nationwide Building Society	1.20% 1 yr fixed term	Tony Hemmingway Pauline James
£175,000	Lloyds Bank	1.05% 1 yr fixed term	Tony Hemmingway Barry Coveley Angela Bishop Pauline James
£75,000	Barclays Bank	0.38% instant access	Tony Hemmingway Barry Coveley Pauline James
£75,000	Cambridge Building Society	0.50% instant access	Tony Hemmingway Pauline James
£200,000	CCLA Public Sector Deposit Fund	0.48% instant access	Tony Hemmingway Barry Coveley Pauline James
£300,000	CCLA Local Authorities Property Fund	Long-term capital growth variable income	Tony Hemmingway Barry Coveley Pauline James

The accounts for Nationwide, Lloyds and Cambridge have been opened. The others are pending. The signatories for each account were approved.

The clerk has been added as a signatory for Lloyds Bank so that she is able to speak to the Bank on the phone. She will not sign cheques.

17. FINANCIAL POLICIES

The Financial Regulations, Review of Internal Controls, Review of Internal Audit, Duties of the Responsible Financial Officer and the Financial Risk Assessment were reviewed and adopted.

18. FINANCE

Receipts:

Jary's	Funeral fees	595.00
Upton PC	Reimbursement costs	12.70
Strumpshaw PC	Reimbursement costs	54.41
UK Power Networks	Wayleaves	199.24

Direct Debits:

Veolia	Skip hire	173.10
PHS	Waste disposal fee	60.00
SWALEC	Lighting charges 2months	1,427.83
Eon		55.47

Online Payments:

Salaries:		3,130.02
P James	Clerk's fee and exps - SO	
	- balance	
HMRC	PAYE & NIC	
Mick Ward	Cleaning - SO	
	- balance	

Norfolk Pension Fund	Clerk's pension	
Blockbusters	2 x drains	216.00
Hugh Crane Ltd	Consumables for Fletcher Rm	34.45
Copy IT	copying	52.71
Nicholas Hancox	Legal fees re cemetery	579.00
SLCC	Conference	273.20
Jamie Pizey	Safety equipment and travel	50.82
Jackie Clover	Refreshments	16.76
Justin Nudd	Work at allotments	35.00
Norfolk CC	Wheelie bin stickers	25.00
Cheques for payment:		
Wilkersons	Supplies	25.07
Barratt & Cooke	Annual fee	72.00
Acle Society	Delivery newsletter	40.00
T T Jones	Lighting repairs + 2 lanterns	1,054.66
Acle Methodist Church	Meeting room hire	29.75
	Donation re Tea & Talk	17.00
Balance c/f 29 th February 2016		651,330.25
Government stocks		128,304.00
Cambridge B/Society	Instant access 0.5%	75,000.00
Lloyds Bank	12m to Feb 2017 1.05%	175,000.00
Nationwide B/Society	12m to Feb 2017 1.2%	75,000.00

Total monies 1,104,634.20
£93,791.32 is held by Mills & Reeve to be used to pay for the crossing
on A1064.

The bank reconciliation as at 20th February was checked by Julia Line.

These payments were approved.

19. MATTERS FOR NEXT MEETING

- i) The clerk reported on the recent SLCC conference – matters raised included Accounts, VAT, social media, planning and war memorials.
- ii) Acle in Bloom
- iii) Allotments
- iv) Resilience Planning

20. DATE OF NEXT MEETING – Monday, 21st March 2016 at 7.30pm, with refreshments from 7.00pm. (A week early because of Easter)

There being no further business, the meeting was closed at 9.45 pm

Signed.....
Chairman

Dated: 21st March 2016