

## *Acle Parish Council* – Annual Meeting

Meeting Date: Monday, 19th May 2014  
Venue: Methodist Church, Bridewell Lane, Acle  
Time: 7.30 p.m.

Present: Mrs A Bishop, Ms P Bryant, Mrs J Clover, Mr B Coveley, Mr J Harriss (Chairman), Mr A Hemmingway, Mrs L Hemsall (also district councillor) Mrs D Hurst, Mrs J Kenealy, Mr R Perry and Mrs P Watson

### 1. ELECTION OF CHAIRMAN, VICE-CHAIRMAN AND COMMITTEES

John Harriss was unanimously re-elected as Chairman of the Parish Council and signed a declaration of acceptance of office. Tony Hemmingway was unanimously re-elected as Vice-Chairman.

#### Committees and Working Parties:

<b>Lighting</b>	Rodney Perry and Tony Hemmingway
<b>Planning</b>	John Harriss, Rodney Perry, Lana Hemsall, Tony Hemmingway and Debra Hurst
<b>Youth</b>	Jackie Clover and Angela Bishop
<b>Finance</b>	John Harriss, Tony Hemmingway, Barry Coveley and Janet Kenealy
<b>Fletcher Room</b>	Lana Hemsall, John Harriss and Angela Bishop
<b>Acle Recreation Centre</b>	Polly Bryant, Jackie Clover, Heather Durrant, Pip Durrant, Lana Hemsall, Rodney Perry, Norman Pryor and Rob Shephard
<b>Acle Lands Trust</b>	Adam Fisher, Brian Grint, Nigel Robson, Martin Greenland, Jackie Clover
<b>Cemetery</b>	Tony Hemmingway, Debra Hurst and John Harriss
<b>Tree Wardens</b>	Ian Nicholls
<b>Acle Regatta</b>	Jackie Clover
<b>Springfield Land</b>	John Harriss, Pat Watson, Tony Hemmingway, Barry Coveley and Jackie Clover
<b>Herondale</b>	Tony Hemmingway, Malika Steed, John Harriss, Jackie Clover and Angela Bishop
<b>Rec Joint Committee</b>	Tony Hemmingway, Debra Hurst, Pat Watson and Janet Kenealy
<b>Emergency Planning</b>	John Harriss, Pat Watson and Angela Bishop
<b>Neighbourhood Plan</b>	Debra Hurst, John Harriss, Lana Hemsall, Tony Hemmingway, Jackie Clover, Malika Steed and Pauline James
<b>June event</b>	Jackie Clover and Angela Bishop
<b>Personnel</b>	John Harriss, Tony Hemmingway and Angela Bishop
<b>Acle in Need</b>	Rodney Perry

### 2. PUBLIC FORUM

There were eight members of the public present. Matters raised included vibrations caused by traffic on A1064 and discussion about the signal box – the clerk confirmed that the signal box had been listed as an asset of community value with Broadland District Council.

District Councillor Lana Hemsall gave a report: the BESL site will be moved to the land at the railway sidings. A planning application for the new site is expected shortly.

### 3. APOLOGIES Mrs M Steed, Brian Iles (County Councillor) and PCSO Paul McAllister

**4. DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA AND REQUESTS FOR ANY DISPENSATIONS**

Rodney Perry, Jackie Clover, Lana Hemsall and Polly Bryant declared a disclosable pecuniary interest in any financial transactions with the Recreation Centre, as Trustees. John Harriss reminded the meeting that his son lives in Springfield so he has a non-pecuniary interest in that development. John Harriss also declared a personal interest in the cheque for Acle Society. Angela Bishop reminded councillors that she is organising the 1940s weekend.

Lana Hemsall reminded the meeting that she is a Broadland District Councillor, appointed to the Broads Authority, and as such she declares a non-pecuniary interest in any matters relating to Broadland District Council or the Broads Authority which may be discussed at the meeting.

**5. MINUTES** The minutes of the meetings held on 14<sup>th</sup> and 28<sup>th</sup> April 2014 were agreed to be correct, and were signed by John Harriss as Chairman.

**6. MATTERS ARISING**

6.1 The Broads Authority confirmed that the BESL/BAM Nuttall site will be relocated to the old railways sidings site.

6.2 It was reported that the Norfolk Property Services exhibition for the housing proposed on the land off Norwich Road was well attended.

6.3 The application for the refurbishment of the petrol station will be heard at the Broads Planning Committee meeting.

6.4 The work at the Lands Trust land is likely to cost nearly £10,000. The work has been approved by Natural England. The Trust was asked to send a copy of the tender and confirmation that the grants will be paid promptly before the next meeting.

6.5 The councillors had no further comments on BDC's Site Allocations DPD and Development Management DPD.

**7. YOUTH AMBASSADORS**

None.

**8. CORRESPONDENCE**

8.1 Details have been received of various events run by Norfolk Wildlife Trust. Details of conservation volunteer events were sent to the local army cadets, in case they were interested in getting involved.

8.2 The Broads Authority invited residents to attend a Parish Forum at Fleggburgh Village Hall on Thursday, 12<sup>th</sup> June.

8.3 Confirmation was received that RoSPA will carry out inspections of two play areas in June.

8.4 PCSO Paul McAllister sent a report of five recorded crimes since the last meeting.

**9. PLANNING MATTERS**

9.1 Plans discussed at the meeting:

i) **Acle Petrol Station** – illuminated signage. The councillors discussed the likely impact on local residents. They agreed to record no objections so long as officers had ensured there was no adverse

impact on highways safety or on neighbour amenity. They requested that totem pole adverts be no taller than the existing signage.

9.2 Planning results from **Broadland District Council:**

- i) **45, South Walsham Road** – two storey side extension and detached single garage to front (20140557) – full approval.

9.3 **Cemetery and Playing Field Extension**

Approval confirmed from the Broads Authority subject to the following conditions:

- i) Must begin within 3 years
- ii) Landscaping scheme required, trees, hedges, hard landscaping, bins and benches
- iii) An archaeological evaluation (field walking survey)
- iv) No memorials to be higher than 1m
- v) No external lighting

The clerk has written to the owners to repeat the Council's offer to purchase the land.

**10. HIGHWAY MATTERS**

- 10.1 A pothole was reported in Priory Close.

- 10.2 There was some discussion as to whether there is a formal bus stop opposite Budgens.

- 10.3 Jackie Clover reported that the hanging baskets would be ready for collection shortly. It was agreed that the brackets would be checked for any damage or wear and tear before the baskets are fitted.

**11. STREET LIGHTING**

Nothing to report.

**12. ACLE RECREATION CENTRE**

The minutes for the March meeting of the Trustees had been received and circulated.

**Report:** there was no report.

**New trustee:** after some discussion it was agreed to elect Denis Goodley as the Council's 9<sup>th</sup> Trustee appointed to the Recreation Centre. It was noted that the Centre would need to apply to the Charity Commission for a dispensation as Denis is employed to run the Indoor Bowls Centre.

**13. 1940s WEEKEND**

Angela Bishop reported on plans for the event; people from local care homes and sheltered housing will be invited to attend the Sunday event. The events over the two days will be publicised locally.

**14. ACLE REGATTA**

Jackie Clover reported that the event was well attended and successful.

**15. SPRINGFIELD LAND**

The planning application had been submitted to Broadland District Council recently, under ref: 20140787. Residents are encouraged to write to BDC to support the application. This had been advertised on the village website.

**16. NEIGHBOURHOOD PLAN**

The final Neighbourhood Plan was submitted to BDC. After the Inspector has reported on the Plan there will be a public referendum. A summary of the Plan will be circulated to Acle residents before the referendum.

**17. ACLE IN BLOOM**

Jackie Clover reported on plans for the Summer; the judging is on 18<sup>th</sup> July. Works continues to plant flowers around the village and to decorate the village.

**18. HERONDALE**

Broadland District Council received notification from Norfolk Property Services that Herondale was to be sold. However, it was then confirmed that the property is no longer for sale.

**19. ACCOUNTS AND ANNUAL RETURN**

The clerk presented the Accounts for the year ended 31<sup>st</sup> March 2014. These were discussed and approved. The councillors approved Section 1 of the Annual Return and confirmed that Section 2 was correct. John Harriss was authorised to sign both sections on behalf of the Council.

**20. FINANCE**

£

**Receipts:**

Precept – first half	30,750.00
BDC – public toilets grant 50%	4,598.40
BDC – additional Revenue Support	560.00
Website advertising	25.00
Funeral fees	706.00
Upton PC – reimb. exps	26.19
Allotment Ass'n – reimb water	217.00

**Cheques for payment:**

E.On dd – electricity toilets	80.70
Anglian Water dd – toilets	598.31
Anglian Water dd – allotments	12.23
E.On dd – electricity street lights	601.78
P James – clerk's fee and exps SO	1,000.00
- Cheque for balance	119.22
HMRC – PAYE & NIC	401.80
Mick Ward – cleaning SO	650.00
- Cheque for balance	110.22
Wendy Butler – cleaning, holiday cover	59.06
Alan Irvine – Springfield and Cemetery	2,628.42
Garden Guardian – grasscutting	1,064.26
Copy IT – copying	33.72
Norfolk Pension Fund	305.44
Acle Methodists – room hire	17.00
Acle Society – delivery of newsletter	40.00
T T Jones – lighting repairs	954.32
Hayes Computing – website final payment	1,095.00
Hugh Crane – cleaning equipment	68.71

Ingham Pinnock – N Plan	2,481.00
Ingham Pinnock – additional expenses	114.82
Acle Rec Centre – youth club room hire	38.00
Norse – grasscutting at Fletcher Room	90.49
J Clover – plants	84.50
J Nudd – maintenance at cemetery	45.50

These cheques were authorised for payment.

**21. MATTERS FOR THE NEXT MEETING**

- Acle Lands Trust loan
- Cemetery and playing fields extension
- Assessment for A1064 pedestrian crossing
- Dementia friendly villages
- Sites turned down for housing by BDC

**22. DATE OF NEXT MEETING - Monday, 30<sup>th</sup> June 2014.**

There being no further business the meeting closed at 9.10 p.m.

Signed.....  
Chairman

Dated: 30<sup>th</sup> June 2014