

Acle Parish Council

Meeting Date: Monday, 20th May 2013
Venue: Methodist Church, Bridewell Lane, Acle
Time: 7.30 p.m.

Present: Mr D Burnett, Mrs J Clover, Mr B Coveley, Mrs L Hemsall (also district councillor) Mr B Grint, Mr J Harriss (Chairman), Mr A Hemmingway, Mrs D Hurst, Mr R Perry, Mrs M Steed, Mrs P Watson

1. **PUBLIC FORUM**

There were seven members of the public present. Matters raised included ridges on A1064, community planting on the new Springfield site, the bee orchids on the Springfield land and support for the planting at Station House.

District Councillor Lana Hemsall gave a report; she has recently been appointed by Broadland District Council to the Broads Authority.

Two residents who had submitted a quote for building the new village website attended the meeting. The councillors asked questions about the proposal and thanked them for attending the meeting.

2. **ELECTION OF CHAIRMAN, VICE-CHAIRMAN AND COMMITTEES**

John Harriss was elected unanimously as Chairman and Nigel Law was elected unanimously as Vice-chairman.

Committees and Working Parties:

Lighting	Rodney Perry and Tony Hemmingway
Planning	John Harriss, Rodney Perry, Nigel Law, Lana Hemsall and Tony Hemmingway
Youth	Malika Steed and Barry Coveley
Finance	John Harriss, Nigel Law and David Burnett
Fletcher Room	Lana Hemsall, Malika Steed and John Harriss
Acle Recreation Centre	David Burnett, Andrea Calvert, Jackie Clover, Pip Durrant, Brian Grint, Nigel Law, Rodney Perry, Norman Pryor and Rob Shephard (all as previously nominated)
Acle Lands Trust	Adam Fisher, Brian Grint, Pat Watson, Nigel Robson and Nigel Law (as previously nominated)
Cemetery	Nigel Law, Tony Hemmingway and Debra Hurst
Tree Wardens	Ian Nicholls and Nigel Law
Recreational facilities	Lana Hemsall, Nigel Law and Malika Steed
Acle Regatta	Brian Grint
Springfield Land	John Harriss, Nigel Law, David Burnett, Pat Watson and Tony Hemmingway

3. **APOLOGIES** Mr N Law, County councillor Brian Iles and PCSO Paul McAllister.

4. **DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA AND REQUESTS FOR ANY DISPENSATIONS**

David Burnett, Jackie Clover, Brian Grint and Rodney Perry declared a disclosable pecuniary interest in any financial transactions with the Recreation Centre, as Trustees. Brian Grint also declared a

disclosable pecuniary interest in the Springfield development. John Harriss reminded the meeting that his son lives in Springfield so he has a non-pecuniary interest.

Lana Hemsall reminded the meeting that she is also a Broadland District Councillor and as such she declares a non-pecuniary interest in any matters relating to Broadland District Council which may be discussed at the meeting.

Malika Steed declared a pecuniary interest in financial matters with Acle Academy as her employer and a personal interest in the item on the website as she knows one of those quoting for the work.

5. MINUTES The minutes of the meetings held on 29th April and 3rd May 2013 were agreed to be correct, and were signed by John Harriss as Chairman.

6. MATTERS ARISING

6.1 Acle in Bloom. The Youth Ambassadors will pass the portfolio back to Jackie Clover after adding some photos and reports.

6.2 The vegetation at Station Road has not yet been cut. The clerk was asked to report that the surface of the south path is in a poor state.

6.3 Parking issues reported to Borough Council of Kings Lynn and West Norfolk and will be monitored by their staff.

6.4 The information boards will be updated shortly.

7. REPORT FROM YOUTH AMBASSADORS

Ciara Simpson and Gus Blake were asked to consider organising an opening ceremony for the new skatepark, possibly on Saturday, 15th June. The Council agreed a budget of £250 for the event. They were also asked to choose some new benches for the skatepark, up to a value of £1,500.

Further ideas for projects for the Norwich City Community Sports Foundation's National Citizen Service were:

- Improving the look of the front of the Recreation Centre
- Redecorating the Fletcher Room

The clerk will contact Acle Academy and Norwich City Football Club.

John Harriss and Debra Hurst reported back on the Acle Student Council that they attended. They commented that the meeting was well run and very interesting.

8. CORRESPONDENCE

8.1 Details for the NALC Conference on 4th July have been received. The clerk will attend.

8.2 Norfolk Rural Community Council sent details of the Good Neighbours Scheme whereby volunteers carry out small jobs for local people in need of help. It was agreed to invite a speaker to attend a future meeting.

8.3 Age UK Norfolk has sent information on the help they offer to older people to claim benefits they are entitled to. This was noted.

- 8.4 Stephen Bett, the Police and Crime Commissioner, has sent details of the Summary Police and Crime Plan for Norfolk 2013-17. A series of local meetings has been arranged for members of the public to meet Mr Bett.
- 8.5 There will be exhibitions of the latest plans for the Northern Distributor Road in June and July.
- 8.6 PCSO Paul McAllister sent details of eight crimes recorded since the last meeting.
- 8.7 The Chair of Governors and Headteacher from Acle Academy wrote to tell the council about the recent Ofsted inspection which judged the school to be “Good” overall. They also asked the Council for funding towards a feasibility study to consider proposals to develop a sports hall for the school. After some discussion it was agreed to offer a grant of £250 towards these costs and to send a letter of support for the proposal.

9. PLANNING MATTERS

None.

10. HIGHWAY MATTERS

- 10.1 The hanging baskets should be ready for the first weekend in June. The clerk will contact Olympic Welding who are making the new brackets.
- 10.2 The clerk received a letter of concern about the safety of pedestrians in Pyebush Lane at the corner by the cemetery. NCC Highways will be asked for any suggestions on improving the situation.
- 10.3 BDC has confirmed that they are responsible for clearing litter on the sloping verge on the A47 sliproad but that it is unlikely they will be able to collect all the rubbish safely.
- 10.4 NCC have raised the level of the footway on Reedham Road, opposite Colks, and some hot patching will be done to cover the damage done by the tree roots.

11. STREET LIGHTING

- 11.1 A quotation has been received for the street light maintenance contract. The lighting committee will consider this at a later date.
- 11.2 A quote has been received to replace two old-style lanterns in Damgate Lane at £174.52 each + VAT. This was accepted.

12. ACLE RECREATION CENTRE

Brian Grint, Rodney Perry, David Burnett and Jackie Clover declared a disclosable pecuniary interest as trustees of Acle Recreation Centre

Copies of the minutes of the January, February and March meetings have been circulated as agreed. The Accounts for the year ended 31st December 2012 were also circulated.

The new play equipment has been added to the Recreation Centre’s accounts, at a value of £62,589. It was confirmed that the Trustees have allocated £250 to a reserve for the future repair of the equipment. There was some discussion about the adequacy of reserves and the funding of future repairs at the Centre.

The clerk read out a letter from the trustees requesting an interest free loan of £30,000 to enable the replacement kitchen for the social club, which is estimated to cost £62,000 to £65,000. The councillors requested a business plan for the kitchen project, and details of the budget for the replacement and refurbishment of the Centre's assets in general.

It was confirmed that the idea of siting a phone mast on the land was only a draft suggestion and no further details were available.

13. ACLE REGATTA

Brian Grint reported that the regatta had been very successful and enjoyable.

14. SPRINGFIELD LAND

Alan Irvine sent a report; two surveyors have valued the land based on current layout plans at £900,000 and £950,000. There was a suggestion that the all the market houses would benefit from having garages, so this will be considered for the layout plans.

Alan Irvine pointed out that the Parish Council will only get the 15% of the Community Infrastructure Levy (CIL) monies if the Neighbourhood Plan is not in place when the plans for the Springfield land are approved, which will be when the s.106 contract is signed. The CIL for the site is likely to be £100,000, so the Council will lose about £10,000 by not having a Neighbourhood Plan in place. The councillors discussed whether to speed up the process for the Neighbourhood Plan or to delay applying for planning permission, but agreed that both should continue at the current pace, despite the predicted loss of the £10,000.

It was reported that Alan Irvine has discussed the s.106 agreement with the Council's solicitors, Mills & Reeve. They will work with Saffron Housing's solicitor to ensure Heads of Terms can be agreed, which will then be submitted with the planning application.

Further ecological surveys are no longer needed so the work on these has been halted. The contaminated land assessment has been carried out as requested, with no contamination found.

15. ACLE NEIGHBOURHOOD PLAN

A draft press release has been prepared for the first public consultation event on Saturday, 29th June from 10.00 – 3.00. The next meeting of the working group is Tuesday, 28th May.

The clerk reported that Upton Parish Council is concerned about the loss of parking to the rear of premises in the village and about the possible reduction in roads through the Green. It was agreed that local parishes will be invited to consultation events and will be kept informed of the project.

16. COMMUNITY RESILIENCE PLAN

Nothing to report.

17. VILLAGE WEBSITE

The working party will meet to consider the various quotes.

18. ACCOUNTS AND ANNUAL RETURN

The Accounts for the year ended 31st March 2013 were presented and approved. The Annual Return Accounting Statements and Governance Statement for the year were approved and signed by the Chairman and the clerk.

19. FINANCE	£
Receipts:	
Mrs Morris – rent of land 3 months	58.98
Beighton PC – reimb costs	58.75
Upton PC – reimb costs	98.50
Cheques for payment:	
Anglian Water dd – allotments	3.52
Anglian Water dd – cemetery	15.29
Anglian Water dd – toilets	294.64
Eon – street lighting	600.84
T T Jones – lighting repairs	398.93
Wendy Butler – cleaning	49.58
Mick Ward – cleaning	742.51
HMRC – PAYE & NIC	385.08
P James – clerk’s fee and exps (incl licence)	1,156.56
Nfk Pension Fund	296.11
Acle Society – delivering newsletter	40.00
Garden Guardian – grasscutting	1,064.26
Broadland DC – refuse collection	643.62
Nfk ALC – conference fee	45.00
NPTP – training	35.00
Acle Recreation Centre – youth club room hire	74.00
Olympic Welding – door hinges	103.34
Norse – grasscutting	89.15
Alan Irvine – fees	2,121.60
Wilkersons – supplies	47.33

The above payments were approved.

20. MATTERS FOR THE NEXT MEETING

No other items were listed.

21. DATE OF NEXT MEETING - Monday, 24th June 2013.