

Acle Parish Council

Meeting Date: Monday, 28th March 2011
Venue: Methodist Church, Bridewell Lane, Acle
Time: 7.30 p.m.

Present: Mr B Brooks, Mr B Coveley, Mr D Dickeson, Mrs D Fisher,
Mr B Grint, Mr J Harriss, Mr N Law, Mr R Perry,
Mr B Tibbenham (Chairman).
Brian Iles (County Councillor)

1. **PUBLIC FORUM**

There were eight members of the public present. Matters raised included the recent Acle Safer Neighbourhood Team meeting. Brian Iles gave a report on the budget for Norfolk County Council, including additional money for repairing potholes, and changes to bus services locally.

2. **APOLOGIES** Mr R Clarke, Mrs E Elliott and PC Paul Fox

3. **DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA**

None.

4. **MINUTES** The minutes of the meeting held on 28th February 2011 were agreed to be correct, and were signed by Basil Tibbenham as Chairman.

5. **MATTERS ARISING**

5.1 The goal post has been put up at Damgate Lane play area. The councillors thanked Tony Hemmingway for doing this.

5.2 The clerk will check the insurance situation for Parish Council owned grit bins.

5.3 John Harriss, Diane Fisher, Nigel Law, Rodney Perry and the clerk met with Rachel Leggett of BDC to consider a draft parish planning profile. This is a high-level document which will be used by planners and sets out local facilities and services.

6. **CORRESPONDENCE**

6.1 The Broads Authority has sent a copy of its Broads Plan 2011. There were no comments on this document.

6.2 Broadland Environmental Services Ltd is holding an exhibition at The Forum on 1st and 2nd June to enable local residents to find out what has been happening with the flood defence works in their area.

- 6.3 Natural England has sent confirmation that the Little Whirlpool Ram's Horn Snail was given protection as part of the Broads Special Area of Conservation
- 6.4 BDC has sent notice that the Joint Core Strategy was adopted on 22nd March 2011.
- 6.5 PC Paul Fox sent a report of two recorded crimes since the last meeting. Residents are invited to meet PC Fox at the Parish Rooms on Tuesday, 5th April at the Acle 49+ meeting.
- 6.6 Acle PCC has written to ask for a grant towards the grass cutting at the churchyard. The quote for this season is £1,580. The Council has budgeted £3000 donations, including the churchyard grass cutting. It was agreed to pay the whole contract of £1,580.
- 6.7 The Chairman has received a letter from Lana Hempsall stating that she has resigned as parish councillor.
- 6.8 Basil has also received a letter from Barry Brooks, on behalf of himself, Barry Coveley and David Dickeson. The clerk sought advice from the monitoring officer at Broadland District Council and was advised that the content of the letter was confidential and that disclosing the content in public at this stage could be considered a breach of the Code of Conduct. This was noted and it was agreed not to read out the letter at this point.

7. PLANNING MATTERS

- 7.1 Plans discussed at the meeting:
- i) **Acle Garden Machinery** – showroom extension (revised) (20110242). The councillors had no objections to the plans.
 - ii) **Mr Skene, Fern House, The Street** – two storey rear extension and extension to rear of store (20110227). The councillors had no objections to the plans.
 - iii) **Mr King, 23 South Walsham Road** – two storey rear extension (20110382). The councillors had no objections to the plans.
- 7.2 Planning results:
- i) From Broadland District Council: **Acle Interior Designs** – change of use – full approval.
 - ii) **Mr Armes, adj 72 Old Road** – proposed new dwelling – full approval.

8. HIGHWAY MATTERS

- 8.1 Janice Lee from Hermitage Close has offered to do some litter picking on Roman Wood land. Litter blows in from the A1064 and A47. The councillors were very pleased with Mrs Lee's help.

- 8.2 Diane Fisher will take the hanging baskets to Moulton Nurseries at the beginning of April.
- 8.3 There was a report that the dog litter bins at Jubilee Wood had not been emptied for two weeks.
- 8.4 Some potholes were reported.

9. STREET LIGHTING
No items were reported.

10. INDOOR STREET PARTY ON 30TH APRIL and ACLE REGATTA
Brian Grint reported on progress with both events.

11. FINANCIAL RISK ASSESSMENT
The financial risk assessment was approved after adjusting the wording about the setting of the precept.

12. FINANCE	£
Receipts:	
VAT refund	5,050.01
Cemetery fees	480.00
Reimbursement costs	130.09
Cheques for payment:	
Veolia – skip hire DD	139.97
E.On – lighting DD	574.84
Siemens – copier rental DD	314.52
Bank charges	20.95
P James – clerk’s fee and exps	855.72
M Ward – cleaning	597.14
PAYE & NIC	561.17
T T Jones – lighting repairs	339.26
Norfolk Pension	197.52
Hugh Crane Cleaning – consumables	142.66
Copy IT	15.37
Micro Tec Services – new computer	540.00
PHS – waste disposal at toilets	1,413.91
Acle Methodist – room hire	75.00
Cemetery Development Services – inspection	420.00
Wilkersons – consumables	94.28
RBS Software – accounts package	106.80
Sth Walsham PC – share of stationery	46.70
B Tibbenham – Chairman’s allowance	50.00

13. CEMETERY

Test holes of 3m deep were dug and there was no water, which is a good outcome. This will be reported to the Environment Agency on behalf of the Parish Council.

There has been a water leak at the cemetery tap so the water has been turned off. Anglian Water will repair the stop tap and then the plumber will install a new tap.

14. DATE OF NEXT MEETINGS – Annual Parish Meeting on Monday, 11th April 2011. Parish Council Meeting on Monday, 18th April

There being no further business the meeting closed at 8.02 p.m.

Signed: *Basil Tibbenham*
Chairman

Dated: 18th April 2011